

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF OCTOBER 15, 2007**

Clark called the meeting to order at 7:31 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Waltz led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Bruno, Clark, Mulvany, Naeyaert, Preadmore, Waltz, Whipple
Also present: Martin A. Colburn, City Administrator
Kathy Revels, Finance Director
Rolland Olney, Public Works Director
Kerry Minshall, Fire Department Chief
Dennis Howe, Fire Department Lieutenant
Don Heck, City Engineer, Wolverine Engineers & Surveyors, Inc.
Deborah Cwiertniewicz, Deputy Clerk
Lynsey Little-Clayton, Administrative Assistant

APPROVAL OF MINUTES - REGULAR COUNCIL MEETING: October 1, 2007

The Minutes of October 1, 2007 were approved as corrected.

APPROVAL OF BILLS

MOTION by Naeyaert, second by Whipple,
to approve the payment of bills in the amount of \$174,968.32 as submitted.
MOTION APPROVED UNANIMOUSLY

PEOPLE FROM THE FLOOR

Roger Bauer of 608 E. Maple Street stated that he has informed administration about the flood light that has been out for about three months at Laylin Park and asked that it be resolved. He also referenced the last Council meeting. Councilmember Whipple was interrupted and prevented from completing his comments because Council formally determined that the topic was inappropriate for *Unfinished Business*. Mr. Bauer stated that he thought it was appropriate for *Unfinished Business* because it had been discussed at previous council meetings. He stated that the appearance of Council taking action to prevent Councilmember Whipple from finishing his statement, only to complete his comments at *People from the Floor*, was an illogical situation.

Administrator Colburn introduced his new administrative assistant, Lynsey Clayton. Ms. Clayton stated that she is pleased to be working for the City of Mason and looking forward to working with Council and Mason residents.

REGULAR BUSINESS

Presentation – Water Fund Analysis and Rate Study – Tom Traciak, ACI Finance, Inc.

Tom Traciak of ACI Finance, Inc. briefly spoke regarding the study provided to Council, specifically addressing the Executive Summary.

MOTION by Preadmore, second by Naeyaert,
to accept the Water Fund Analysis and Rate Study of October 2007 by ACI
Finance, Inc. and place it on file.
MOTION APPROVED UNANIMOUSLY

Resolution No. 2007- 46 – Change Order Authorization for the Water Treatment Plant

City Engineer Don Heck informed Council regarding negotiations with LaSalle to minimize construction costs, which resulted in deducting the change order in the amount of \$580,000.00. Discussion ensued regarding the items, specifically the use of aluminum electrical feeders versus copper feeders. Resolution No. 2007-46 was introduced by Waltz and seconded by Naeyaert.

MOTION by Bruno, second by Waltz,
to amend *Change Order No. 1* for the water treatment plant by deleting *Item No. 5*, maintaining copper electrical feeders.
Yes (5) Bruno, Clark, Preadmore, Waltz, Whipple
No (2) Mulvany, Naeyaert
MOTION APPROVED

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2007-46
CHANGE ORDER NO. 1 FOR THE WATER TREATMENT PLANT
October 15, 2007**

WHEREAS, LaSalle Group, Inc. was awarded the bid to construct water treatment plant for the city of Mason in the amount of \$6,385,000.00; and

WHEREAS, there have been various changes in scope, *Change Order No. 1* has been submitted in the amount of \$572,000.00, decreasing the contract amount to \$5,813,000.00.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby authorize the City Administrator to execute *Change Order No. 1* with The LaSalle Group, Inc., and Wolverine Engineers and Surveyors, Inc. on behalf of the City of Mason.

RESOLUTION APPROVED UNANIMOUSLY

Resolution No. 2007-47 – Conservation Easement Dedicated to the Michigan Department of Environmental Quality (MDEQ)

Resolution No. 2007-47 was introduced by Naeyaert and seconded by Waltz.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2007-47
CONSERVATION EASEMENT DEDICATED TO THE MICHIGAN DEPARTMENT OF
ENVIRONMENTAL QUALITY (MDEQ)
October 15, 2007**

WHEREAS, the City of Mason is planning the final phase of a linear park known as the “Hayhoe Riverwalk”; and

WHEREAS, the City proposes to continue the trail constructing Phase II north through the Maple Grove Cemetery to Howell Road; and

WHEREAS, the City applied for a wetland permit from the MDEQ; and

WHEREAS, one of the requirements for wetland mitigation is establishment of a new 0.94-acre forested wetland area; and

WHEREAS, the MDEQ has approved a wetland mitigation area located within the Maple Grove Cemetery.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby permanently dedicate the wetland mitigation area to the MDEQ in the form of a conservation easement and does hereby authorize the Mayor to execute the Agreement for Conservation Easement with the Michigan Department of Environmental Quality on behalf of the City of Mason.

RESOLUTION APPROVED UNANIMOUSLY

Motion – Waive the Formal Bid Process - Fire Department Uniforms

Fire Chief Minshall and Lieutenant Howe were present requesting that the formal bid process be waived to allow acceptance of a quote to purchase Class-A Fire Department uniforms. Howe stated that a notice to bidders was published to accept bids August 28, 2007; however, no bids were received. When vendors were contacted, they explained that the hat badge in the specifications is not made anymore. The specifications were changed and resubmitted to the vendors for bids. Still no bids were submitted. At this point, quotes were solicited and received from Lansing Uniforms in the amount of \$17,354.05 and Welch Uniform in the amount of \$20,545.05. Both quotes exceed the budget line item of \$15,000.00. The Mason Fire Fighter's Association voted unanimously to pay up to \$3,000.00 to cover costs that exceed the \$15,000.00 line item. The Fire Fighter's Uniform Committee recommended accepting the Lansing Uniform quote.

MOTION by Naeyaert, second by Waltz,
to waive the formal bid process to allow the Fire Department to accept the
quote from Lansing Uniform to purchase Class-A Fire Department uniforms.

MOTION APPROVED UNANIMOUSLY

UNFINISHED BUSINESS

Clark informed Council regarding the tours of Hastings City Hall and Library, Wyoming City Hall, Granger Construction, and the Hayworth Company.

NEW BUSINESS

Clark informed Council that LED lights are being purchased for the tree on the courthouse lawn that is decorated for the annual Holiday Celebration. The City will pay half the expense, the Mason Area Chamber of Commerce and the Downtown Development Authority will each pay a quarter of the cost.

CORRESPONDENCE

Distributed.

LIAISON REPORTS

Naeyaert informed Council regarding current Planning Commission business. Clark informed Council regarding current Downtown Development Authority business.

ADMINISTRATOR'S REPORT

Colburn informed Council regarding the International City Manager's Association conference that he attended.

PEOPLE FROM THE FLOOR

None.

ADJOURNMENT

The meeting adjourned at 8:56 p.m.

Martin A. Colburn, City Clerk

Leon Clark, Mayor