

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF JANUARY 21, 2008**

Clark called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Clark led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Bruno, Clark, Mulvany, Naeyaert, Preadmore, Waltz, *Whipple
Also present: Martin Colburn, City Administrator/Clerk
Kathy Revels, Finance Director/Treasurer
Dennis McGinty, City Attorney
Deborah Cwierniewicz, Deputy City Clerk

APPROVAL OF MINUTES - REGULAR COUNCIL MEETING: January 7, 2008

MOTION by Bruno, second by Naeyaert,
to reconsider Resolution No. 2008-01
MOTION APPROVED UNANIMOUSLY

MOTION by Naeyaert, second by Preadmore,
to amend Resolution No. 2008-01 by striking the word "second" after the
November date from the list of City Council meeting dates.
MOTION APPROVED UNANIMOUSLY

Resolution No. 2008-01 was Introduced by Bruno, and seconded by Mulvany at the January 7, 2008 City Council meeting.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2008-01
ESTABLISHMENT OF CITY COUNCIL AND PLANNING COMMISSION
MEETING DATES FOR THE YEAR 2008
January 7, 2008**

BE IT HEREBY RESOLVED by the City Council of the City of Mason that the following are the dates of the regular **City Council** meetings for the calendar year 2008, and that said meetings are to be held on the first and third Mondays of each month, with one holiday exception scheduled as a *Tuesday meeting, and the November 3, stricken due to the meeting date occurring on the Monday before the General Presidential Election Day; and

January 7 and 21	July 7 and 21
February 4 and 18	August 4 and 18
March 3 and 17	September *2 and 15
April 7 and 21	October 6 and 20
May 5 and 19	November 17 and <i>*(meeting date to be announced)</i>
June 2 and 16	December 1 and 15 and;

BE IT FURTHER RESOLVED, that the following are the dates of the regular **Planning Commission** meetings for the calendar year 2008, and that said meetings are to be held on the second Tuesday after the first Monday of the respective months, with one exception scheduled as a *Wednesday meeting due to the Presidential Primary, January 15, and one holiday exception scheduled as a *Wednesday meeting:

January *16	May 13	September 9
February 12	June 10	October 14
March 11	July 15	November *12
April 15	August 12	December 9 and;

BE IT FURTHER RESOLVED, that these meetings will be held in the City Council Chambers, City Hall, 201 W. Ash Street, Mason, Michigan, with the City Council's meetings to commence at 7:30 p.m. and the Planning Commission's meetings to commence at 6:30 p.m.; and

BE IT FURTHER RESOLVED, that the City Clerk shall cause these dates to be published in a local newspaper.

RESOLUTION APPROVED UNANIMOUSLY

The Minutes of January 7, 2008, were approved as corrected. *Council Member Whipple arrived at 7:35 p.m.

APPROVAL OF BILLS

MOTION by Whipple, second by Preadmore,
to approve the payment of bills in the amount of \$707,697.54 as submitted.

MOTION APPROVED UNANIMOUSLY

PEOPLE FROM THE FLOOR

Mayor Clark welcomed Boy Scout Troop #763, presently earning their Citizen Merit Badge.

PUBLIC HEARING

Application to the Michigan State Housing Community Assistance Team's Community Development Block Grant (CDBG) Program to Acquire a Downtown Planning Grant

Clark opened the public hearing at 7:40 p.m. Mr. Phil Birdsall, DDA Executive Director, spoke briefly regarding the need to revise the Downtown Development Plan and the process to apply to the Michigan State Housing Community Assistance Team's Community Development Block Grant to assist with the cost of conducting a formal marketing study of the downtown to determine the needs and opportunities in the area. In accordance with the CDBG process, a Notice of Intent was submitted and accepted. The next step of the process is to hold a public hearing and submit a formal application for a fifty percent grant up to \$20,000.00.

Elaine Ferris of 417 W. Sycamore Street stated support to revise the DDA Plan and apply for the CDGB grant.

Clark closed the public hearing at 7:44 p.m.

REGULAR BUSINESS

Resolution No. 2008-04 – A Resolution Providing Notice of Intent that the City of Mason in Cooperation with the Mason DDA and the Michigan State Housing Development Authority are Applying for a Community Development Block Grant to Acquire a Downtown Planning Grant

Resolution No. 2008-04 was introduced by Naeyaert and seconded by Mulvany.

**CITY OF MASON
RESOLUTION NO 2008-04**

**A RESOLUTION PROVIDING NOTICE OF INTENT THAT THE CITY OF MASON IN COOPERATION WITH THE MASON DDA AND MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY ARE APPLYING FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO ACQUIRE A DOWNTOWN PLANNING GRANT
January 21, 2008**

WHEREAS, the City of Mason in conjunction with the Mason Downtown Development Authority (MDDA) desires to conduct a downtown planning study; and

WHEREAS, the downtown planning study will be a significant tool in amending and updating the DDA Plan; and

WHEREAS, a Community Development Block Grant (CDBG) of \$20,000 may be available from the Michigan State Housing Development Authority (MSHDA); and

WHEREAS, the component of job creation allows this project to meet the eligibility criteria for CDBG funding; and

WHEREAS, the proposed project is consistent with the local community development plan; and

WHEREAS, the planning activity will lead to an implementation project where at least 51% of the beneficiaries would be low and moderate income persons; and

WHEREAS, local funds and any other funds to be invested in the project have not yet been expended and will not be expended prior to formal grant award, completion of any environmental review procedures and formal, written authorization to incur costs is received from the MSHDA Community Assistance Team; and

WHEREAS, Martin A. Colburn, City Administrator, is the duly authorized person to sign the grant application on behalf of the City of Mason; and

WHEREAS, Phillip Birdsall, Executive Director of the MDDA, is the duly authorized person to administer the project and sign related correspondence as required from MSHDA and the Michigan CDBG program.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the City Council of the City of Mason does hereby authorize Martin A. Colburn, Administrator, to submit the application for Michigan CDBG funds for the subject downtown planning project.

RESOLUTION APPROVED UNANIMOUSLY

Resolution No. 2008-05 – A Resolution to Accept a Grant of Sidewalk Easement for Lot 74 of Riverwalk Meadows Subdivision

Resolution No. 2008-05 was introduced by Bruno and seconded by Mulvany.

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2008-05
A Resolution to Accept a Grant of Sidewalk Easement
for Lot 74 of Riverwalk Meadows Subdivision
January 21, 2008**

WHEREAS, a public sidewalk was constructed to the design and specifications approved by the City of Mason to serve area residents with a safe pedestrian walkway; and

WHEREAS, upon installation, excavation for the sidewalk was obstructed by a combination of an underground natural gas utility and an extensive tree root system; and

WHEREAS, it was necessary to reroute the sidewalk to the west onto lot 74 of the Riverwalk Meadows Subdivision to circumvent the obstructions; and

WHEREAS, it is in the best interest of the City of Mason to acquire a permanent public sidewalk easement on the east side of Lot 74 of the Riverwalk Meadows Subdivision; and

WHEREAS, the City Attorney has reviewed the grant of sidewalk easement for form and the City Engineer has approved the easement description.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby authorize the City Mayor and City Administrator to execute and record the easement with the Ingham County Register of Deeds on behalf of the City of Mason.

RESOLUTION APPROVED UNANIMOUSLY

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

Distributed.

LIAISON REPORTS

Naeyaert informed Council regarding current Planning Commission business. A brief discussion ensued regarding Michigan Department of Transportation's new policy for reducing access driveways along State highways.

Clark informed Council regarding current Downtown Development Authority business.

ADMINISTRATOR'S REPORT

Colburn informed the Council regarding current city business. A brief discussion ensued regarding issues including the MDOT Cedar Street enhancement project, the notification received by the State Police that most of the federal funding has been discontinued for narcotics enforcement, and finalizing the Budget meeting dates for April 8 and 9, 2008 at 5:30 p.m.

PEOPLE FROM THE FLOOR

None.

ADJOURNMENT

The meeting adjourned at 8:10 p.m.

Martin A. Colburn, City Clerk

Leon Clark, Mayor