

**CITY OF MASON
HISTORIC DISTRICT COMMISSION MEETING
MINUTES OF FEBRUARY 26, 2007**

Cummings called the meeting to order at 7:06 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Cummings, Gladstone, Schulien, Shattuck*, Taylor
Absent: Commissioners: Hyndman, Ware
Also present: David E. Haywood, Planning & Development Director
Jim Mulvany, City Council Member

APPROVAL OF MINUTES: January 29, 2007

The Meeting Minutes of January 29, 2007, were approved by consensus.

UNFINISHED BUSINESS

None.

PEOPLE FROM THE FLOOR

None.

REGULAR BUSINESS

Inventory of Historic Properties

Cummings reviewed the objectives of the Inventory project and reviewed the RUSKIN data management system. A lengthy discussion of the details of the RUSKIN database capabilities ensued.

Haywood distributed a draft of the current resource list for the District dated February, 2007.

Cummings presented a draft letter to the owners of the resources within the Historic District informing them of the re-inventory project and requesting any information that would be helpful to the project. Amendments to the letter were discussed at length.

* Shattuck arrived at 7:13 p.m.

NEW BUSINESS

None.

CORRESPONDENCE

None.

LIAISON REPORTS

Mulvany reported on City Council business indicating that a draft of the proposed sign ordinance had been forwarded to the Council as correspondence. Cummings stated that historic district sign guidelines will not be addressed in the proposed sign ordinance.

Taylor reported that the Downtown Development Authority (DDA) met with the City Council to discuss the authorities of the DDA and its relationship to the City Council.

Gladstone reported that the Ingham County Historical Committee will be rehabilitating the cannon in the Courthouse Square, including painting and a new limestone base.

Haywood reported that the proposed sign ordinance is nearing completion and comments are being collected from the public. He further indicated that an ordinance is being prepared for introduction to the City Council for first reading.

ADMINISTRATOR'S REPORT

None.

PEOPLE FROM THE FLOOR

None.

ADJOURNMENT

Being there was no further business, the meeting adjourned at approximately 7:58 p.m.

Martin A. Colburn, City Clerk