

**CITY OF MASON  
HISTORIC DISTRICT COMMISSION MEETING  
MINUTES OF AUGUST 27, 2007**

Cummings called the meeting to order at 7:01 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Cummings, Gladstone, Hyndman, Shattuck, Taylor, Ware  
Absent: Commissioners: Schulien  
Also present: David E. Haywood, Zoning & Development Director  
Jim Mulvany, City Council Liaison

**APPROVAL OF MINUTES: July 23, 2007**

The Meeting Minutes of July 23, 2007, were approved by consensus.

**UNFINISHED BUSINESS**

None.

**PEOPLE FROM THE FLOOR**

None.

**REGULAR BUSINESS**

**448 S. Jefferson Street – Shopping Guide – Sign**

Motion by Hyndman, seconded by Shattuck,  
To approve the sign proposal as submitted.

Haywood gave a brief description of the proposal to install a 12 square foot sign on the façade of the existing building. Commissioners expressed concerns that the sign material was not indicated in the application. Taylor expressed concern that the sign width was not in proportion to the width of the building and suggested that the sign should be wider.

Motion by Ware, seconded by Shattuck,  
To table the request to afford the applicant an opportunity to present material samples and consider a longer sign face.

**MOTION PASSED UNANIMOUSLY**

**304-310 S. Jefferson Street – Ware's Pharmacy – Façade**

Haywood gave a brief description of the proposal to reconstruct the façade of the building to accommodate their interior renovations.

Motion by Shattuck, seconded by Hyndman,  
To approve the façade proposal as submitted.

**MOTION PASSED UNANIMOUSLY**

### **Inventory of Historic Places**

Cummings gave a brief synopsis of the response from SHPO regarding the request for explanation for the HDC grant denial.

Discussion ensued regarding the inventory project. The following topics were discussed:

- Revised budget
- Type of database to use for inventory data
- Data organization – address vs. resource
- Gladstone Photo to digitize historical photographs for a fee to be established
- Scope of project – photography:
  - Digitizing photos from the 1984 inventory
  - 3 photos from 2007/2008
  - Historical photos as acquired, keep quantity to a minimum

### **NEW BUSINESS**

None.

### **CORRESPONDENCE**

None.

### **LIAISON REPORTS**

Taylor reported on the Downtown Development Authority business.

### **ADMINISTRATOR'S REPORT**

None.

### **PEOPLE FROM THE FLOOR**

None.

### **ADJOURNMENT**

The meeting adjourned at 8:38 p.m.

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Martin A. Colburn, City Clerk