

**CITY OF MASON  
HISTORIC DISTRICT COMMISSION MEETING  
MINUTES OF SEPTEMBER 24, 2007**

Cummings called the meeting to order at 7:02 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Cummings, Gladstone, Schulien, Shattuck  
Absent: Commissioners: Hyndman, Taylor, Ware  
Also present: David E. Haywood, Zoning & Development Director  
Jim Mulvany, City Council Liaison

**APPROVAL OF MINUTES: August 27, 2007**

The Meeting Minutes of August 27, 2007, were approved as presented.

**PEOPLE FROM THE FLOOR**

None.

**REGULAR BUSINESS**

**448 S. Jefferson Street – Shopping Guide – Sign (Tabled at the September 24, 2007, meeting)**

Motion by Schulien, seconded by Shattuck,  
To remove the sign proposal from the table.

**MOTION PASSED UNANIMOUSLY**

John Powell, 1624 Kelly Road, JP Signs, described the sign as printed on vinyl and overlaid onto an aluminum and plastic sign approximately one-quarter inch thick. Powell continued indicating that the sign proposal has been revised and the sign dimensions are now proposed to be 22 inches in height by 120 inches in width.

**MOTION PASSED UNANIMOUSLY**

**Inventory of Historic Places**

Discussion ensued regarding the inventory project. The following topics were discussed:

- Gladstone Photo:
  - Estimated costs for digitizing photographs
- Scope of project – photography:
  - Digitizing photos from the 1984 inventory
  - 3 photos from 2007/2008
  - Historical photos as acquired, keep quantity to a minimum
- Access database system

Gladstone reported on the archive review workshop. He indicated that the committee reviewed the contents of four Historic District Commission (HDC) archival boxes in August. Two of the boxes were reserved for permanent HDC use and reference, the remaining two boxes

contained materials not pertinent to the history of Mason, and were set aside for disposal and donation to the State of Michigan, Department of History, Arts and Libraries. Further discussion ensued regarding the contents of the boxes.

**NEW BUSINESS**

None.

**CORRESPONDENCE**

None.

**LIAISON REPORTS**

None.

**ADMINISTRATOR'S REPORT**

Haywood gave a brief report regarding City business.

**PEOPLE FROM THE FLOOR**

None.

**ADJOURNMENT**

The meeting adjourned at 8:10 p.m.

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Martin A. Colburn, City Clerk