

**CITY OF MASON  
HISTORIC DISTRICT COMMISSION MEETING  
MINUTES OF OCTOBER 22, 2007**

Cummings called the meeting to order at 7:00 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Cummings, Hyndman, Schulien, Shattuck  
Absent: Commissioners: Gladstone, Taylor, Ware  
Also present: David E. Haywood, Zoning & Development Director  
Jim Mulvany, City Council Liaison

**APPROVAL OF MINUTES: September 24, 2007**

The Meeting Minutes of September 24, 2007, were approved as presented.

**PEOPLE FROM THE FLOOR**

None.

**REGULAR BUSINESS**

**Inventory of Historic Places**

Haywood reported on the archive review workshop. He indicated that the committee reviewed the contents of four Historic District Commission (HDC) archival boxes and a roll of address/plat maps prior to the meeting. None of the materials examined were deemed pertinent to the inventory project. Those materials relevant to the history of the City of Mason outside of the Mason Historic District will be archived for future review.

Haywood gave a brief explanation regarding the proper procedure for obtaining estimates for services where a commissioner may financially benefit from the services provided. He further indicated that a commissioner could be awarded a contract only after public notice and competitive bidding.

Commissioners briefly discussed the following issues related to the inventory project:

- Public notice calling for citizens to donate historic photographs
- Capability of the city website to accept digital photograph donations

**NEW BUSINESS**

None.

**CORRESPONDENCE**

None.

**LIAISON REPORTS**

Council member Mulvany gave a brief report regarding City Council business.

**ADMINISTRATOR'S REPORT**

Haywood gave a brief report regarding City business.

**PEOPLE FROM THE FLOOR**

None.

**ADJOURNMENT**

The meeting adjourned at 8:05 p.m.

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Martin A. Colburn, City Clerk