

**CITY OF MASON  
HISTORIC DISTRICT COMMISSION MEETING  
MINUTES OF JANUARY 28, 2008**

Cummings called the meeting to order at 7:00 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Cummings, Hyndman, Mulvany, Schulien, Shattuck, Taylor  
Absent: Commissioners: Ware  
Also present: David E. Haywood, Planning & Development Director

**APPROVAL OF MINUTES: December 10, 2007**

The Meeting Minutes of December 10, 2007, were approved as presented.

**UNFINISHED BUSINESS**

None.

**ELECTION OF OFFICERS**

Mark Cummings nominated as Chairperson.

Seeing that no other commissioners were nominated, Haywood closed nominations.

**MARK CUMMINGS UNANIMOUSLY ELECTED AS CHAIRPERSON**

Dave Hyndman nominated as Vice-chairperson.

Seeing that no other commissioners were nominated, Haywood closed nominations.

**DAVE HYNDMAN UNANIMOUSLY ELECTED AS VICE-CHAIRPERSON**

**PEOPLE FROM THE FLOOR**

Dave and Jena Keller, 130 W. Ash Street, informed the Commission that they were interested in installing an awning over the front windows of their building and to expect an application to review at the February 25, 2008, meeting.

**REGULAR BUSINESS**

**108 W. Maple Street (Upper level apartments) – Window Replacement**

Leo Trumble, L.J. Trumble Builders, gave a brief overview of the project. He indicated that he is proposing to install windows on the west and north side of the building to match the south side (front) windows. He further indicated that the windows will be full length.

Motion by Schulien, seconded by Hyndman,

To approve the window replacement request submitted by L.J. Trumble for property located at 108 W. Maple Street, with the condition that the window pane configuration be a four-over-four or one-over-one.

**MOTION APPROVED UNANIMOUSLY**

**304-310 S. Jefferson Street – Façade – Amendment**

A brief discussion was held regarding the appropriateness of the proposal. The Commission reached a consensus indicating that the request was not in keeping with the character of the buildings in the immediate area citing numerous concerns.

Motion by Schulien, seconded by Hyndman,

To approve the window replacement request submitted by Gordon Wilson for property located at 304 S. Jefferson Street, provided the following conditions are met and a revised elevation drawing be submitted for administrative review and approval:

- The proposed windows shall be scaled to match the lower level windows in the building to the north (304 S. Jefferson St).
- The proposed windows shall not be taller than the storefront windows in the building to the north.
- The building color shall match the building to the north.
- The proposed window sills shall match the horizontal line of the window sills of the building to the north.
- Revised drawings shall be submitted for administrative approval.

**MOTION APPROVED UNANIMOUSLY**

**Inventory of Historic Places**

The Commission discussed the oral histories component of the inventory project including the following:

- Methods for collecting oral histories for the timeframe 1984 to the present
- Sandra Pier may be a source for oral histories/potential Commissioner
- Call Randy Gladstone for photos

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**CORRESPONDENCE**

None

**LIAISON REPORTS**

Mulvany gave a brief report of Council business.

**ADMINISTRATOR'S REPORT**

Haywood gave a brief report of the Zoning & Development Department business.

**PEOPLE FROM THE FLOOR**

None.

**ADJOURNMENT**

Being there was no further business, the meeting adjourned at 8:23 p.m.

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Martin A. Colburn, City Clerk