

**CITY OF MASON
HISTORIC DISTRICT COMMISSION MEETING
MINUTES OF FEBRUARY 25, 2008**

Cummings called the meeting to order at 7:08 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Cummings, Mulvany, Schulien, Taylor
Absent: Commissioners: Shattuck, Hyndman, Ware
Also present: David E. Haywood, Planning & Development Director

APPROVAL OF MINUTES: January 28, 2008

The Meeting Minutes of January 28, 2008, were approved as presented.

UNFINISHED BUSINESS

None.

PEOPLE FROM THE FLOOR

Dave and Jena Keller, 130 W. Ash Street, informed the Commission that they were interested in installing an awning over the front windows of their building and to expect an application to review at the February 25, 2008, meeting.

REGULAR BUSINESS

304-310 S. Jefferson Street – Façade – Amendment

Gordon Wilson, 404 W. Maple Street, requested an amendment to the façade approval granted at the February meeting. Mr. Wilson presented a façade design that included the following elements:

- Six window panels (three-over-three)
- Each window panel approximately 24 inches wide
- Short brick wall under windows
- Windows to fill wall between brick wall and frieze board

Motion by Taylor, seconded by Schulien,
To approve the building façade reconstruction proposal as submitted.

MOTION APPROVED UNANIMOUSLY

130 W. Ash Street – Awning

Jena Keller, 130 W. Ash Street, gave a brief overview of the project. She indicated that the “Salon 130” is the name of the business and that the street number in the lower left corner of the window will be removed.

Motion by Schulien, seconded by Taylor,
To approve the window awning request submitted by Jena Keller for property located at

130 W. Maple Street.

MOTION APPROVED UNANIMOUSLY

138 W. Ash Street – Window Awnings

Michelle Bontrager, 138 W. Ash Street, gave a brief description of the proposed window awning.

Motion by Schulien, seconded by Taylor,

To approve the window awning request submitted by Michelle Bontrager for property located at 138 W. Maple Street.

MOTION APPROVED UNANIMOUSLY

344 S. Jefferson Street – Façade

Dan Schlattman, 344 S. Jefferson Street, gave a detailed description of the proposed façade reconstruction project. A lengthy discussion ensued regarding the details of the project, including the following:

- Will replicate the fluted details found on the Dart Bank Building
- The “K” panels (below windows) will be approximately 12 inches higher than others in the downtown area
- Slope rise to front entrance door will not change
- Window shape will be square
- Transoms “F” will be replaced similar to Dart Bank, 4 panels of similar leaded glass
- Remove transom above front entrance door
- Signage will be determined later
- Materials to be poly-carbonate
- Materials under windows (panels) will be wood

Motion by Taylor, seconded by Schulien,

To approve the façade reconstruction request submitted by Dan Schlattman for property located at 344 S. Jefferson Street, with the condition that the header board “B” not be fluted.

MOTION APPROVED UNANIMOUSLY

Inventory of Historic Places

The Commission discussed the inventory project including the following:

- Contact Gladstone Photo to obtain photographs taken for project
- Deliver 1984 inventory negatives to Custom Photo
- March 5, 2008, Historic Society agenda
- Down Home Days oral histories booth

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

None

LIAISON REPORTS

Mulvany gave a brief report of Council business.

ADMINISTRATOR'S REPORT

Haywood gave a brief report of the Zoning & Development Department business.

PEOPLE FROM THE FLOOR

None.

ADJOURNMENT

Being there was no further business, the meeting adjourned at 8:27 p.m.

Martin A. Colburn, City Clerk