

**CITY OF MASON  
HISTORIC DISTRICT COMMISSION MEETING  
MINUTES OF NOVEMBER 22, 2010**

Shattuck called the meeting to order at 7:07 p.m. in the 2<sup>nd</sup> Floor Training Room at 201 W. Ash Street, Mason, Michigan.

Commissioners Present: Brown, Cummings, Hyndman, Waltz  
Commissioner(s) Absent: Schulien, Shattuck, Mulvany  
Also present: David E. Haywood, Zoning & Development Director

**APPROVAL OF MINUTES: October 25, 2010**

The Meeting Minutes of October 25, 2010 were approved as corrected.

**PEOPLE FROM THE FLOOR**

None.

**ANNOUNCEMENTS**

None.

**INTRODUCTIONS**

None.

**PRESENTATIONS**

None.

**REGULAR BUSINESS**

**158 West Maple Street – Facade**

Motion by Hyndman, second by Brown,  
To approve the façade renovation proposal for 158 W. Maple Street as submitted by LJ Trumble Builders based on the application received on November 18, 2010, on the basis that it is consistent with the standards listed in Section 31-5(e).

Leo Trumble, LJ Trumble Builders, 708 E. Grand River, Lansing, stated that due to structural issues and missing brick in the façade, they are now changing the design of the façade by eliminating the two canopies and will be installing a linear sign board, external sign lighting and cornice above the store front windows, all other elements of the façade proposal previously approved will stay the same.

Motion by Waltz, second by Brown,  
To amend the motion to add the condition that style of sign and lighting presented before January 2011 be left to the discretion of the Zoning Administrator.

**MOTION APPROVED UNANIMOUSLY**

Vote on the main Motion:

MOTION APPROVED UNANIMOUSLY

**428 S. Jefferson Street – Sign**

Motion by Hyndman, second by Brown,  
To approve the sign proposal for 428 S. Jefferson Street as submitted by Margaret Ross based on the application received on November 10, 2010, on the basis that it is consistent with the standards listed in Section 31-5(e).

Commissioners discussed briefly if the proposed signage met the sign ordinance standards. Haywood reported that the sign facing the alley was consistent with the sign ordinance standards and the sign facing the parking lot was a legal non-conforming sign.

MOTION APPROVED UNANIMOUSLY

**Inventory of Historic Places**

Haywood reported that staff has made progress with renaming the photographs for the inventory database and has begun uploading photos into the database. Cummings volunteered to provide assistance in completing this task.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**CORRESPONDENCE**

None.

**LIAISON REPORTS**

Waltz gave a brief report of Council business.

**ADMINISTRATOR'S REPORT**

Haywood gave a brief report of the Zoning & Development Department business.

**ADJOURNMENT**

Being there was no further business, the meeting adjourned at approximately 8:40 p.m.

---

Deborah Cwiertniewicz, City Clerk