

**CITY OF MASON
HISTORIC DISTRICT COMMISSION MEETING
MINUTES OF JANUARY 24, 2011**

Cummings called the meeting to order at 7:08 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Commissioner(s) Present: Brown, Mulvany Schulien, Shattuck

Commissioner(s) Absent: Cummings, Hyndman, Tornholm

Also present: David E. Haywood, Zoning & Development Director

APPROVAL OF MINUTES: November 22, 2010

The Meeting Minutes of November 22, 2010, were approved as presented.

UNFINISHED BUSINESS

None.

ELECTION OF OFFICERS

Haywood opened the floor for Chairperson nominations.

Nomination by Shattuck,
to elect Mark Cummings as Chairperson.

Seeing that no other commissioners were nominated, Haywood closed nominations.

MARK CUMMINGS ELECTED AS CHAIRPERSON UNANIMOUSLY

Haywood opened the floor for Vice-Chairperson nominations.

Nomination by Mulvany,
to elect Loren Shattuck as Vice-chairperson.

Seeing that no other commissioners were nominated, Haywood closed nominations.

LOREN SHATTUCK ELECTED AS VICE-CHAIRPERSON UNANIMOUSLY

PEOPLE FROM THE FLOOR

Mike Waltz thanked the Commission for his opportunity to serve, noting his experience was very gratifying.

ANNOUNCEMENTS

Schulien announced that Rayner Park was granted a County Historic Site by the Ingham County Historical Commission.

INTRODUCTIONS

Megan Ruth introduced herself as a Michigan State University journalism student and in attendance to cover the meeting for a class paper.

PRESENTATIONS

None.

REGULAR BUSINESS

Inventory of Historic Places

Haywood announced that the inventory was virtually complete and informed the Commission that the next step will be consulting with the webmaster to determine the appropriate format for posting the database on the City's website.

350 South Jefferson Street – Sign

Motion by Mulvany, second by Schulien,
to approve the wall sign proposal for 350 South Jefferson Street as submitted by Shawn Sodman based on the application received on January 18, 2011, on the basis that it is consistent with the standards listed in Section 31-5(e) of the Mason Code.

Commissioners discussed the proposal briefly and staff reported that the proposal meets the sign ordinance standards.

MOTION APPROVED UNANIMOUSLY

Historic District Commission Goals for 2011

Commissioners discussed setting goals or topics of interest to pursue in 2011 as the following:

- To approach the City Assessor/Finance Department to request that photographs generated by the assessing staff be archived with the Historic District Commission as a matter of policy.
- Continue to pursue means to support the efforts to market the downtown area, specifically with regard to historic resources.
- Develop methods to raise funds for potential projects such as façade restoration, murals, exhibits, and other District improvements.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Mulvany reported that salvaged church pews will be refurbished and located at City Hall. Mulvany invited anyone with an interest to participate in the relocation and refurbishing process.

CORRESPONDENCE

Staff provided Commissioners information regarding the National Alliance of Preservation Commissions.

LIAISON REPORTS

Haywood gave a brief report of Council business.

ADMINISTRATOR’S REPORT

Haywood gave a brief report of the Zoning & Development Department business. Haywood also announced the availability of grant funding for the Michigan Humanities Council “The Way We Worked” traveling exhibit.

PEOPLE FROM THE FLOOR

None.

ADJOURNMENT

Being there was no further business, the meeting adjourned at 8:09 p.m.

Deborah Cwierniewicz, City Clerk