

**CITY OF MASON
HISTORIC DISTRICT COMMISSION MEETING
MINUTES OF MAY 23, 2011**

Cummings called the meeting to order at 7:00 p.m. in the 2nd floor training room at 201 W. Ash Street, Mason, Michigan.

Commissioner(s) Present: Brown, Cummings, Schulien, Shattuck, Tornholm
Commissioner(s) Absent: Hyndman, Mulvany
Also present: David E. Haywood, Zoning & Development Director

APPROVAL OF MINUTES: April 25, 2011

The Meeting Minutes of April 25, 2011, were approved as presented.

UNFINISHED BUSINESS

None.

PEOPLE FROM THE FLOOR

Doug Klein, Mason Area Chamber of Commerce, informed the Commission that the Chamber's Hometown USA Committee was working on a 150th City anniversary logo contest for 2012. He stated that the downtown banner program is on a three year cycle and the current cycle ends in 2012. The winning logo would then be on downtown banners from 2013 through 2015. He further announced that the Hometown USA Committee will be meeting on June 7, 2011, at 8:45am to discuss the logo contest and provide suggestions for events/programming for the 150th City Anniversary Celebration. He further suggested that the Commission serve as the entity responsible for organizing the 150th celebration.

ANNOUNCEMENTS

None.

PRESENTATIONS

None.

REGULAR BUSINESS

119 East Maple Street – Sign

Motion by Shattuck, second by Brown,
The Historic District Commission approve the sign proposal for 119 East Maple Street as submitted by Renae Knight (Jack & Jill Children's Consignment Boutique) based on the application materials received on May 18, 2011, on the basis that it is consistent with the standards listed in Section 31-5(e).

Commissioners generally commented that the sign design was appropriate.

MOTION APPROVED UNANIMOUSLY

City of Mason – 150th Anniversary Celebration

Brown provided a brief summary of research conducted on Lansing's 150th and Mason's 125th anniversary celebrations and provided a suggested timeline/schedule of events for Mason's 150th celebration. He also provided sample letters, organizational structure, and suggestions from Lansing and Mason's past practice. A brief discussion ensued and several questions arose during the conversation including:

- How will a celebration of this magnitude be financed?
- What is the actual anniversary date?
- Can we invite Norm Austin (past organizer) to next meeting to speak on the issue?

Motion by Schulien, second by Shattuck

To take responsibility for organizing the City of Mason's 150th Anniversary Celebration.

MOTION APPROVED UNANIMOUSLY

Inventory of Historic Places

Haywood gave a brief presentation of the webmaster's mock webpage for individual historic resource information, including photographs. Haywood pointed out that it appears that there are a wide range of formats that we may choose, but that we need now to either develop template for the webmaster or allow the webmaster to prepare a final product. A brief discussion ensued.

Motion by Tornholm, second by Schulien,

To authorize the Zoning Administrator to pursue a contract with the webmaster to create a template for historic resource inventory data, as necessary.

MOTION APPROVED UNANIMOUSLY

Haywood reported that the inventory of historic places now has a current photograph for the Mason Chiropractic Center at 415 S. Jefferson St., as provided by Commissioner Shattuck.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

None.

LIAISON REPORTS

Tornholm gave a brief report of Council business.

DIRECTOR'S REPORT

Haywood gave a brief report of the Zoning & Development Department business.

PEOPLE FROM THE FLOOR

None.

ADJOURNMENT

Being there was no further business, the meeting adjourned at approximately 8:37 p.m.

Deborah J. Cwierniewicz, City Clerk