

**CITY OF MASON  
REGULAR CITY COUNCIL MEETING  
MINUTES OF July 19, 2004**

Whipple called the meeting to order at 7:31 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Clark led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Bruno, Clark, Coady-Helbig, Johnson, Naeyaert, \*Preadmore, Whipple

Also present: Martin Colburn, City Administrator  
Kathy Revels, Finance Director  
Dennis McGinty, City Attorney  
Deborah J. Cwierniewicz, Deputy City Clerk

**APPROVAL OF MINUTES - REGULAR COUNCIL MEETING: July 6, 2004**

The Regular Meeting Minutes of July 6, 2004 were approved as submitted.

**APPROVAL OF BILLS**

MOTION by Coady Helbig, seconded by Johnson,  
To approve the payment of bills in the amount of \$285,321.16 submitted.  
**MOTION APPROVED UNANIMOUSLY**

**PEOPLE FROM THE FLOOR**

None.

**REGULAR BUSINESS**

**Resolution No. 2004-45 Utility Rate Study Commission Appointment**

**CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2004-45**

**July 19, 2004**

**MAYORAL APPOINTMENT TO THE UTILITY RATE STUDY COMMISSION**

**WHEREAS**, the City Council adopted Ordinance No. 143, creating the Utility Rate Study Commission; and

**WHEREAS**, Section 2-352 of Ordinance No. 143 states that five of the seven members shall be residents of the city appointed by the mayor with the approval of the city council, and the city finance director and city public works director shall serve as ex officio members, the city finance director serving as the secretary of the commission; and

**WHEREAS**, each appointed member shall serve a term of three years, except that the initial terms of some of the members shall be staggered so that subsequent appointments shall not recur at the same time.

**BE IT HEREBY RESOLVED** that the Mayor, with confirmation by the City Council does hereby make the following five appointments to the Utility Rate Study Commission, and two (2) ex officio members in accordance with Ordinance No. 143.

Ruben Droscha	2005
Jeff Shattuck	2006
Larry Briggs	2006
Larry Howe	2007
Shirley Richards	2007
Joe Dean, DPW Director (Ex Officio)	
Kathy Revels, Finance Director (Ex Officio)	

RESOLUTION APPROVED UNANIMOUSLY

### **Motion – Designation Of Voting Delegate for Michigan Municipal League (MML) Annual Business Meeting**

MOTION by Coady Helbig, seconded by Johnson  
To defer action regarding the designation of a voting delegate for the MML Annual Business Meeting to the August 16, 2004 meeting.

MOTION APPROVED UNANIMOUSLY

### **Motion – Designation Of Delegate - Michigan Employee Retirement System (MERS) Annual Meeting**

MOTION by Clark, seconded by Johnson  
To designate Eric Smith as the officer delegate and Kathy Revels as the alternate delegate for the MERS Annual Meeting September 21-23, 2004.

MOTION APPROVED UNANIMOUSLY

### **Report – City Administrator’s Self Evaluation**

The completed City Administrator’s Self Evaluation form was turned in to each councilmember.

### **UNFINISHED BUSINESS**

It was discussed that the DDA is going to make a recommendation before the Traffic Commission September 8, 2004 to extend the downtown parking restrictions to two-hour parking. Also, the crosswalk stripping is scheduled with the routine stripping for the city.

### **NEW BUSINESS**

Discussion was held regarding residential properties that were built in an RM zoned district. The Zoning Ordinance revision in 2001 changed the side yard set back from ten feet to fifteen feet, which resulted in non-conforming properties in the RM district. Prior to that, both zoning districts had a ten-foot side yard set back.

MOTION by Johnson, seconded by Clark,  
To direct the City Administrator to begin the investigation to rezone Foxcroft  
Farms, Phase II subdivision from RM to RS-3.  
MOTION APPROVED UNANIMOUSLY

Whipple spoke to confidentiality regarding executive session discussions and the  
consequences of breaching the office of Councilmember.

### **CORRESPONDENCE**

All correspondence was distributed. A thank you was received from the owners of Imperial  
Garden.

\*Preadmore arrived at 7:53 p.m.

### **LIAISON REPORTS**

Clark informed the Council regarding Planning Commission business. Whipple informed the  
Council regarding DDA business.

### **ADMINISTRATOR'S REPORT**

Colburn informed the Council on current city issues.

### **PEOPLE FROM THE FLOOR**

None.

### **ADJOURNMENT**

Being there was no further business the meeting adjourned at 8:04 p.m.

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Martin A. Colburn, City Clerk

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Russell W. Whipple, Mayor