

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF FEBRUARY 7, 2005**

Naeyaert called the meeting to order at 7:32 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. ~~Bruno~~ *Coady-Helbig* led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Bruno, Coady-Helbig, Mulvany, Whipple, Naeyaert
Absent: Councilmembers: Clark, Johnson
Also present: Martin Colburn, City Administrator
Kathy Revels, Finance Director
John Stressman, Police Chief
Jim Howard, Development & Zoning Director
Dennis McGinty, City Attorney
Deborah Cwierniewicz, Deputy City Clerk

APPROVAL OF MINUTES - REGULAR COUNCIL MEETING: January 17, 2005

The Regular Meeting Minutes of January 17, 2005 were approved as submitted.

APPROVAL OF BILLS

MOTION by ~~Whipple~~ *Bruno*, second by Coady-Helbig,
To approve the payment of bills in the amount of \$98,306.56 as submitted.
MOTION APPROVED UNANIMOUSLY

PEOPLE FROM THE FLOOR

Margery Gilgrest-Hesse of 526 W. Ash Street asked Council to consider a residential snow shoveling ordinance.

Jeff Foote of J.A.F. Oil and Gas Company, L.L.C. asked Council to consider entering into a lease with his company for the City of Mason minerals in Midland, Michigan.

REGULAR BUSINESS

Resolution No. 2005-09 Grant Agreement Between the City of Mason and the State of Michigan Designating Approved Election Equipment Purchase under Help America Vote Act (HAVA)

Resolution No 2005-09 was introduced by Coady-Helbig and seconded by Bruno.

CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2005-09

GRANT AGREEMENT BETWEEN THE CITY OF MASON AND THE STATE OF
MICHIGAN DESIGNATING APPROVED ELECTION EQUIPMENT PURCHASE UNDER
HELP AMERICA VOTE ACT (HAVA)

January 17, 2005

WHEREAS, the Mason City Council wishes to apply to the Secretary of State for a grant to purchase an optical scan voting system and related Election Management System (EMS) software to comply with the Help America Vote Act (HAVA); and

WHEREAS, the Mason City Council has chosen to submit a grant application for a new optical scan voting system in 2005.

NOW, THEREFORE, BE IT RESOLVED that the City Clerk is authorized to submit this grant application on behalf of the City of Mason, Ingham County, on this 7th day of February, 2005.
RESOLUTION APPROVED UNANIMOUSLY

Traffic Control Order No. 01-2005

Stressman briefly spoke to the Traffic Commission recommendation regarding TCO No. 01-2005.

MOTION by Coady-Helbig, second by Whipple,
To approve TCO No. 01-2005.

MOTION APPROVED UNANIMOUSLY

Traffic Control Order No. 02-2005

Stressman briefly spoke to the Traffic Commission recommendation regarding TCO No. 02-2005.

MOTION by Coady-Helbig, second by Whipple,
To approve TCO No. 02-2005.

MOTION APPROVED UNANIMOUSLY

Report – 2004 Annual Building Permit Summary

Howard gave a brief synopsis of the annual building permit summary report submitted for 2004,

MOTION by Coady-Helbig, second by Whipple,
To receive the 2004 Annual Building Permit Summary Report and place it on file.

MOTION APPROVED UNANIMOUSLY

Report – Ingham County Veterans Memorial Monument Commission Request

Colburn recommended that the city continue to work in a cooperative manner and as needed basis with the Ingham County Veterans Memorial Monument Committee.

Report – Nazarene Church Sanitary Sewer

Colburn spoke to the two cost analysis options provided and informed Council that he will be meeting with Pastor Mark Riggs this week. He hopes to meet with the board members in the next couple of weeks to discuss their proposed development and open space to consider the impact of the assessment district for the church. Whipple requested that a recommendation for the assessment roll be on the next agenda. Colburn stated that he would meet with the Nazarene Church Pastor and possibly the church board.

Report – Water Meter Replacement Project

Colburn informed Council regarding the S.L.C. invoice that was received in mid January following a “final” bill. The \$8,617.60 invoice was the difference billed for the installation of 383 meters that were invoiced as two irrigation meters, when actually a standard residential meter and an irrigation meter were installed. S.L.C. believed that a previous bill submitted for the difference would be paid in addition to the final bill submitted. The city believed that the final bill included the full amount owed.

Request – Knights of Columbus – Use of Right-of-Way

MOTION by Whipple, second by Bruno,
To approve the Knights of Columbus request to use the city right-of-way
March 18 and 19 between the hours of 10:00 a.m. and 6:00 p.m. as
presented in their January 18 letter of request.
MOTION APPROVED UNANIMOUSLY

UNFINISHED BUSINESS

None.

NEW BUSINESS

Mulvany asked that a note be added to the Schedule of Fees, under the City Clerk heading for filing fees indicating that it applies to school board candidates only. He also commented regarding the conclusion of the Ingham County Recycling Program in December this year. He suggested that a mandatory curbside recycling program in conjunction with the city refuse collection should be considered.

Naeyaert commented regarding a residential sidewalk shoveling ordinance. Also, she asked members to consider a suitable City Council retreat date.

CORRESPONDENCE

All correspondence was distributed.

LIAISON REPORTS

Naeyaert informed the Council regarding DDA business. Helbig informed the Council regarding Cable Communication Commission business.

ADMINISTRATOR'S REPORT

Colburn informed the Council on current city business.

PEOPLE FROM THE FLOOR

None.

EXECUTIVE SESSION

MOTION by Whipple, second by Bruno,
To adjourn to executive session to discuss an attorney/client privileged communication.

ROLL CALL VOTE:

Yes (5) Bruno, Coady-Helbig, Mulvany, Whipple, Naeyaert

No (0)

Absent (2) Clark, Johnson

MOTION APPROVED UNANIMOUSLY

The meeting adjourned to executive session at 8:16 pm.

Martin A. Colburn, City Clerk

Robin C. Naeyaert, Mayor