

**CITY OF MASON  
PLANNING COMMISSION MEETING  
MINUTES OF SEPTEMBER 15, 2009**

Reeser called the meeting to order at 6:32 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Burns, Droscha, Hunt, Kenroy, Reeser, Sabbadin, Smith, Vincent  
Absent: Commissioner: Naeyaert  
Also present: David Haywood, Zoning & Development Director  
Martin A. Colburn, City Administrator  
Deborah Cwiertiniewicz, Deputy City Clerk

**APPROVAL OF MINUTES: AUGUST 11, 2009**

The Minutes of August 11, 2009, were approved as submitted.

**PEOPLE FROM THE FLOOR**

None.

**REGULAR BUSINESS**

**Report – Planning Commission By-Laws**

Haywood informed the Commission that the adopted by-laws were presented to City Council to be accepted and placed on file at its September 8, 2009, meeting. However, Council and the City Attorney discussed revisions that would improve the document and asked that the recommendations be presented to the Planning Commission for consideration. A brief discussion ensued.

MOTION by Kenroy, second by Droscha,  
to accept the amendments to Section 2 of the Planning Commission By-Laws  
recommended by the City Council and City Attorney.

**MOTION APPROVED UNANIMOUSLY**

**Resolution No. 2009-10 – A Resolution Approving the Capital Improvements Plan (CIP) for Fiscal Years (FY) 2009/10 – 2014/15**

Haywood presented the draft CIP for FY 2009/10 – 2014/15. A brief discussion ensued.

Smith left the meeting at 7:30 p.m.

MOTION by Droscha, second by Kenroy,  
to consider Resolution No. 2009-10 as read.

**MOTION APPROVED UNANIMOUSLY**

Resolution No. 2009-10 was introduced by Vincent and seconded by Burns.

**WHEREAS**, the Capital Improvements Plan is a result of significant review and consideration by the City of Mason administrative staff of the numerous capital project requests from City department heads for the next six-year fiscal period; and,

**WHEREAS**, the prioritization of projects is based on the overall benefit to the community, especially when improving public health, safety and welfare; and,

**WHEREAS**, an emphasis has been placed on ranking the projects by priority, so that the most-needed projects will be accomplished first and scarce financial resources are allocated appropriately; and,

**WHEREAS**, the Capital Improvements Plan is consistent with the Capital Improvements Programming component of the Master Plan; and,

**NOW THEREFORE BE IT RESOLVED**, that the City of Mason Planning Commission does hereby approve the Capital Improvements Plan for fiscal years 2009/10 – 2014/15.

**RESOLUTION APPROVED UNANIMOUSLY**

### **UNFINISHED BUSINESS**

Vincent stated that the CIP resolution explained the role of the document very well.

### **NEW BUSINESS**

None.

### **CORRESPONDENCE**

Distributed.

### **LIAISON REPORTS**

Colburn informed the Commission regarding City Council business.

### **ADMINISTRATOR'S REPORT**

Colburn informed the Commission regarding City business. He asked Commissioner Sabbadin to inform the Commission regarding the purchase of a new Rescue-Pumper Fire Apparatus. He asked Mr. Haywood to inform the Commission regarding the Regional Growth Project of the Tri-County Regional Planning Commission and one of its implementation efforts known as the Urban and Rural Services District/Urban Service Boundary (URSD/USB) Committee.

### **PEOPLE FROM THE FLOOR**

None.

### **ADJOURNMENT**

The meeting adjourned at 7:52 p.m.

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Martin A. Colburn, City Clerk

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Jon Droscha, Secretary