

**CITY OF MASON
PLANNING COMMISSION MEETING
MINUTES OF NOVEMBER 10, 2009**

Reeser called the meeting to order at 6:32 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan.

Present: Commissioners: Droscha, Kenroy, Reeser, Sabbadin, Smith, Vincent
Absent: Commissioners: Burns, Hunt, Naeyaert
Also present: David Haywood, Zoning & Development Director
Martin A. Colburn, City Administrator

APPROVAL OF MINUTES: OCTOBER 13, 2009

The Minutes of October 13, 2009, were approved as submitted.

PEOPLE FROM THE FLOOR

None.

REGULAR BUSINESS

Training – How to Conduct a Public Hearing

Staff reviewed the instruction sheet summarizing the procedures for public hearings. A brief discussion ensued.

UNFINISHED BUSINESS

Reeser commented regarding the tour of the Publicly Owned Treatment Works (POTW) plant that was held prior to the meeting tonight as well as the tour of the new Water Treatment Plant taken last month. Discussion ensued regarding the value of being informed with the process of city departments relating to the Capital Improvements Plan (CIP).

NEW BUSINESS

None.

CORRESPONDENCE

Distributed.

LIAISON REPORTS

Colburn informed the Commission regarding City Council business.

ADMINISTRATOR'S REPORT

Colburn informed the Commission regarding City business.

PEOPLE FROM THE FLOOR

None.

ADJOURNMENT

The meeting adjourned at 7:26 p.m.

Martin A. Colburn, City Clerk

Jon Droscha, Secretary