

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF NOVEMBER 26, 2018**

Mayor Whipple called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Droscha led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Madden, Waltz, Whipple

Absent: Vogel

Also present: Deborah S. Stuart, City Administrator, Sarah J. Jarvis, City Clerk, Thomas Hitch, City Attorney

PUBLIC COMMENT

None

PRESENTATION

William I. Tucker IV, from Stevens, Kirinovic & Tucker P.C. presented the City of Mason Fiscal Year 2017-2018 Audit.

MOTION by Brown, second by Droscha,
to accept receipt of the City of Mason 2017-2018 Audit

Yes (6) Brown, Droscha, Ferris, Madden, Waltz, Whipple

No (0)

Absent (1) Vogel

MOTION APPROVED

CONSENT CALENDAR

MOTION by Droscha, second by Waltz,
to approve the Consent Calendar as presented.

A. Approve Minutes:

1. Regular Council Meeting November 12, 2018,

B. Financial/Budget:

1. Approve Bills in the Amount of \$231,351.18

2. Receipt of Monthly Revenue and Expenditure Report for Period Ending October 31, 2018

3. Authorize Contract with I.T. Right to Outsource IT Services in the Amount of \$20,000 for a One-Year Period and Authorize Staff to Renew the Contract Annually for a Period of Up to Five Years.

Yes (6) Brown, Droscha, Ferris, Madden, Waltz, Whipple

No (0)

Absent (1) Vogel

MOTION APPROVED

UNFINISHED BUSINESS

None

NEW BUSINESS

Ordinance 222: First Reading of Ordinance 222 to Amend Division 2 of Chapter 2 By Amending Its Title and Amending Section 2-81, Creation of Office, To Designate The City Administrator as City Manager and to Substitute the Term “City Manager” for “City Administrator” in Multiple Sections.

MOTION by Brown, second by Droscha,
to introduce and read for the first time Ordinance 222: First Reading of Ordinance 222 to Amend Division 2 of Chapter 2 By Amending Its Title and Amending Section 2-81, Creation of Office, To Designate The City Administrator as City Manager and to Substitute the Term “City Manager” for “City Administrator” in Multiple Sections.

Yes (6) Brown, Droscha, Ferris, Madden, Waltz, Whipple

No (0)

Absent (1) Vogel

MOTION APPROVED

COUNCILMEMBER REPORTS

- Ferris reminded everyone that a good gift in honor or memory of someone is a donation towards a tree that is matched by the City. More information can be obtained at the Customer Service Desk here at City Hall.

LAISON REPORTS

Administrator’s Report (11/20/2018) - Stuart reminded everyone about the Ribbon cutting ceremony for Hayhoe River Walk Trail and Dart Foundation Trailhead to take place on November 28, 2018 at 11:00 a.m.

City Attorney’s Report (11/20/2018) – Hitch acknowledged the City Mayor’s work and time it took to review and recommend changes for changing the title of City Administrator to City Manager

CLOSED SESSION

MOTION by Brown, second by Droscha,
to adjourn to Closed Session with the City Attorney on Pending Litigation.

Yes (6) Brown, Droscha, Ferris, Madden, Waltz, Whipple

No (0)

Absent (1) Vogel

MOTION APPROVED BY ROLL CALL VOTE

Meeting adjourned to closed session at 7:55 p.m.

Mayor Whipple reconvened the Open Meeting at 8:22 p.m.

MOTION by Brown, second by Droscha,
to have the City Attorney proceed in the manner as discussed in closed session.

Yes (6) Brown, Droscha, Ferris, Madden, Waltz, Whipple
No (0)
Absent (1) Vogel

MOTION APPROVED

ADJOURN

The meeting adjourned at 8:23 p.m.

A handwritten signature in cursive script that reads "Sarah J. Jarvis". The signature is written in black ink and is positioned above a horizontal line.

Sarah J. Jarvis, City Clerk