



MEMORANDUM

Date: March 13, 2020

To: Public Works, Utility Billing, and Department Heads

From: Deborah Stuart, City Manager

Re: Water Shut-offs Suspended Until Further Notice

Effectively March 13, 2020, all water shut-offs will be suspended until further notice in order to encourage customers to continue following recommended personal hygiene and handwashing protocols to reduce the spread of COVID-19 based on guidance from the Ingham County Health Department, the Michigan Department of Health & Human Services guidance, and Executive Orders limiting contact.

A handwritten signature in black ink, appearing to read "D. Stuart", is positioned above a horizontal line.

SO ORDERED: _____
Deborah S. Stuart, City Manager