



## City Manager's Report: July 9, 2021

### OPERATIONS

- City Hall lobby will change hours starting July 12 to be open to the public Monday through Friday, 8:30 a.m. to 4:30 p.m. The Customer Service line is answered Monday through Friday, 8:00 a.m. to 5:00 p.m.

### Staffing Updates:

- New Hire: Frank Nehr has been hired as a Full-Time Police Officer with the City of Mason and will be starting on Monday, July 12, 2021

### LARGE CITY PROJECTS

FY 2020-2021 CARRYOVER DUE TO TIMING				
Project	Project Name/Description		Status	Completed
<b>STREETS, SIDEWALKS, SIGNALS(S)</b>				
2018-S1	Temple Street Pedestrian Crossing		In progress	
<b>UTILITIES: SANITARY SEWER, STORM WATER, AND WATER DISTRIBUTION (U)</b>				
2017-U8	Replace PLCs on 3 Wells		Contractor waiting to receive parts to complete work. Expected completion date by August.	
2017-U23	Well No. 6 Rebuild		In progress	
2018-U32	South Water Tower Repair		Anticipated work to begin fall 2021.	
2017-U33	Well No. 4 Rebuild		In progress	
<b>PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED (P)</b>				
2017-P8	Laylin Park - Phase II		Anticipated start date late summer of 2021	
2020-P2	Columbia St Bridge Ped. Crossing Design		Staff finalizing design	
2020-P5	Jefferson St – RR Pedestrian Crossing		Railroad Company confirming rail work date, start Summer 2021	
2020-P7	Non- Motorized Prog: NE Quadrant		Completed	October
2020-P8	Rayner Park- Master Park Plan		In progress, anticipated completion Fall/Winter	
<b>MOTOR VEHICLE POOL (MVP)</b>				
2017-MVP15	Vehicle No. 16 Replacement	Facilities, Code Enforcement	Vehicle has been ordered, expected delivery is July due to a parts shortage at factory.	
2017-MVP17	Vehicle No. 85 Replacement	Police	Vehicle has been delivered, waiting for equipment and decals to be outfitted.	
2017-MVP20	Vehicle No. 18 Replacement	Cemetery, Parks, Forestry	Vehicle has been ordered, expected delivery is July due to a parts shortage at factory.	
2018-MVP1	Vehicle No. 22 Replacement	Cemetery, Parks, Forestry	Vehicle has been ordered, expected delivery is July due to a parts shortage at factory.	
<b>BUILDING, PROPERTY, EQUIPMENT (B)</b>				
2017-B17	Fire SCBA units		Firefighters have been "fit tested"; order has been placed; expected in August.	
2018-B14	Fire Rehab 815 Replacement		Vehicle has been ordered; anticipated receipt early 2022.	
2018-B23	Master Plan/Ordinance Update		City Council will review the recommended selection for consultant on July 12.	
2019-B2a	City Hall - Phase I Design and Security		Security complete- work space evaluation consultant selected.	
2020-B4a	DPW- Design		Staff is working on refining design.	

FY 2021-2022				
Project	Project Name/Description		Status	Completed
<b>STREETS, SIDEWALKS, SIGNALS(S)</b>				
2017-S23	Rayner St – Randolph St to Columbia St		Street has been pulverized and the base layer of asphalt has been put down.	
2017-S24	Eugenia Dr – Northbrook St to End		Pulverizing to start July 9	
2017-S25	Hall Blvd – Ash St to South St		Anticipated start August 20	
2017-S26	Columbia St – Park St to Jefferson St		Street has been pulverized and the base layer of asphalt has been put down.	
2019-S9b	Signal at E. Maple & S. Jefferson		DDA provided recommendation, staff is seeking quotes prior to bringing forward to Council	
<b>UTILITIES: SANITARY SEWER, STORM WATER, AND WATER DISTRIBUTION (U)</b>				
2017-U15	Replace Hydrants and Mason Plaza		DPW staff is holding off due to lower revenue projections in fund and the project coming in significantly over budget. Staff evaluated the possibility of moving other projects in the current fiscal year, but the other potential projects ranked higher.	DELAYED TO FUTURE YEAR
2017-U34	Well No. 5 Rebuild		Staff acquiring quote	
2019-U3a	Wastewater Treatment Plant – Design		Staff conducting final review of RFP	
2021-U1	WTP- High-Pressure Pump VFD		Staff putting together RFP	
2021-U2	WTP- Replacement of Valves		Staff putting together RFP	
<b>PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED (P)</b>				
2020-P3	Hayhoe Riverwalk Trail – Eval. & Repair		Staff preparing Grant Application	
2020-P6	Lee Austin Park- Plan/Design		Wolverine selected to complete; timeline being finalized	
2020-P10	NMP- Northeast Quadrant of the City		In progress	
2020-P11	Rayner Park- Phase 1 Construction		Delayed until DNR funding is decided in winter	
<b>MOTOR VEHICLE POOL (MVP)</b>				
2017-MVP22	Vehicle No. 83 Replacement	Police	Staff is gathering additional information, anticipate purchasing in Spring.	
2017-MVP23	Vehicle No. 21 Replacement	Cemetery, Parks, Forestry		
2017-MVP27	Vehicle No. 86 Replacement	Police	Has been ordered. Approximate delivery date in December.	
2017-MVP24	Vehicle No. 59 Replacement	Cemetery, Parks, Forestry		
<b>BUILDING, PROPERTY, EQUIPMENT (B)</b>				
2017-B5b	Building: Library Improvements Phase 1, Part 1		Waiting for Grant Agreement from SHPO to bid out project	
2017-B7	Building: Parking Lot Repairs		Confirming start date with contractor.	
2017-B10	Fire: Station 1- Furnace/AC, Office & Training Area			
2017-B11	Fire: Station 1- Commercial Washing Machine			
2018-B15	Fire: Sprinkler System in Truck Bay			
2018-B16	Fire: Station 1- Rear Approach		The rear approach is scheduled for the first week of August.	
2018-B21	Police: Interview Rooms Recording System			

<b>2018-B23</b>	Planning: Master Plan/Zoning 5-Year Update (Major): Phase III	Combined with Master Plan Project, see CIP: 2018-B23	
<b>2018-B24</b>	Building: Rental Space Furniture Replacement		
<b>2019-B2b</b>	Building: City Hall Renovations – Phase 1 and Carpet Replacement		
<b>2019-B3</b>	Clerk Upgrade to Laserfiche Avante Platform	Anticipate starting second quarter of FY 2021-2022	
<b>2020-B4b</b>	Public Works Facility Construction	Need to complete CIP: 2020-B4a	

#### ACTIVE PROJECTS STATUS UPDATES (PROJECTS NOT COORDINATED BY THE CITY)

Project Name	Status
<b>BUILDING PERMITS – COMMERCIAL PROJECTS</b> (listed only once when active)	
1103 S. Cedar – Professional Eyecare Center/MyEyeDr. ACTIVE	Building permit is active for tear off and reroof.
200 E. Kipp – Gestamp ACTIVE Special Use Permit Application	Application for Special Use Permit and Final Site Plan review has been received for a proposed building expansion and site improvements. A Public Hearing is expected to be held at the 8/10/2021 Planning Commission meeting.