



# City Manager's Report: August 13, 2021

## OPERATIONS

- On August 8, 2021, Officers Chick and Nehr participated in Back-to-School Jubilee, for school-aged children at Mason First United Methodist Church along with the Fire Department and other community stakeholders.

### Staffing Updates:

- New Hire: Jacob Golden was hired as a part-time Custodian and starts on Monday, August 16, 2021.
- Open Positions: Full-Time Laborer posted internally- closes on Wednesday, August 18, 2021. Seasonal Part-Time Crossing Guards – Open Until Filled.

### Traffic Updates:

Maple Street between Barnes Street and Steele Street - Speed Complaint. A speeding complaint related to the Mason Middle School drop-off and pick-up times in the AM and PM. Assigned officers for targeted enforcement in area and speed trailer to be placed in the area prior to school year as a deterrent and to gather information.

## LARGE CITY PROJECTS

FY 2020-2021 CARRYOVER DUE TO TIMING				
Project	Project Name/Description		Status	Completed
<b>STREETS, SIDEWALKS, SIGNALS(S)</b>				
2018-S1	Temple Street Pedestrian Crossing		Completed	August
<b>UTILITIES: SANITARY SEWER, STORM WATER, AND WATER DISTRIBUTION (U)</b>				
2017-U8	Replace PLCs on 3 Wells		Final work began on August 11.	
2017-U23	Well No. 6 Rebuild		In progress	
2018-U32	South Water Tower Repair		Anticipated work to begin fall 2021.	
2017-U33	Well No. 4 Rebuild		Completed	August
<b>PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED (P)</b>				
2017-P8	Laylin Park - Phase II		Path anticipated to be completed by Aug 13	
2020-P2	Columbia St Bridge Ped. Design		Staff finalizing design	
2020-P5	Jefferson St – RR Pedestrian Crossing		Railroad work complete, Concrete/ asphalt -Oct	
2020-P8	Rayner Park- Master Park Plan		In progress, anticipated completion Fall/Winter	
<b>MOTOR VEHICLE POOL (MVP)</b>				
2017-MVP15	Vehicle No. 16	Facilities, Code	Delivered, being equipped.	
2017-MVP20	Vehicle No. 18	Cemetery/ Parks	Delivered, being equipped.	
2018-MVP1	Vehicle No. 22	Cemetery/ Parks	Delivered, being equipped.	
<b>BUILDING, PROPERTY, EQUIPMENT (B)</b>				
2017-B17	Fire SCBA units		Delivered; training to take place soon	August
2018-B14	Fire Rehab 815 Replacement		Anticipate delivery 3rd quarter FY 21/22	
2019-B2a	City Hall – Phase I Design and Security		Security complete- work space eval in progress	
2020-B4a	DPW- Design		Staff is working on finalizing design.	

**FY 2021-2022**

Project	Project Name/Description	Status	Completed
<b>STREETS, SIDEWALKS, SIGNALS(S)</b>			
2017-S23	Rayner St – Randolph St to Columbia St	Completed	July
2017-S24	Eugenia Dr – Northbrook St to End	Paving to begin late August	
2017-S25	Hall Blvd – Ash St to South St	Anticipated start September 1	
2017-S26	Columbia St – Park St to Jefferson St	Completed	July
2019-S9b	Signal at E. Maple & S. Jefferson	DDA reviewed, acquiring quotes for Council	
<b>UTILITIES: SANITARY SEWER, STORM WATER, AND WATER DISTRIBUTION (U)</b>			
2017-U15	Replace Hydrants and Mason Plaza	DELAYED TO FUTURE YEAR.	None
2017-U34	Well No. 5 Rebuild	Staff acquiring quote	
2019-U3a	Wastewater Treatment Plant – Design	Staff conducting final review of RFP	
2021-U1	WTP- High-Pressure Pump VFD	Staff developing RFP	
2021-U2	WTP- Replacement of Valves	Staff developing RFP	
<b>PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED (P)</b>			
2020-P3	Hayhoe Riverwalk Trail – Eval. & Repair	Grant submitted	
2020-P6, 2020-P12, 2020-P13, 2020-P14	Lee Austin Park- Plan/Design Bond Park - Plan/Design Griffin Park - Plan/Design Hayes Park - Plan/Design	Wolverine selected; to be completed by 3 <sup>rd</sup> quarter	
2020-P11	Rayner Park- Phase 1 Construction	Awaiting DNR funding response in 3 <sup>rd</sup> quarter	
<b>MOTOR VEHICLE POOL (MVP)</b>			
2017-MVP22	Vehicle No. 83	Police	Anticipated third quarter of FY 21-22
2017-MVP23	Vehicle No. 21	Cemetery/ Parks	Anticipated 2nd quarter of FY 21-22
2017-MVP27	Vehicle No. 86	Police	Anticipate delivery in December.
2017-MVP24	Vehicle No. 59	Cemetery/ Parks	Anticipated 2nd quarter of FY 21-22
<b>BUILDING, PROPERTY, EQUIPMENT (B)</b>			
2017-B5b	Building: Library Phase 1, Part 1	Grant Agreement approved, plan to bid in Aug	
2017-B7	Building: Parking Lot Repairs	Construction to be completed by next week	
2017-B10	Fire: Furnace/AC, Office & Training Area	Anticipated 2nd quarter of FY 21-22	
2017-B11	Fire: Washing Machine	Anticipated 2nd quarter of FY 21-22	
2018-B15	Fire: Sprinkler System in Truck Bay	Anticipated 2nd quarter of FY 21-22	
2018-B16	Fire: Station 1- Rear Approach	Construction to be completed by next week	
2018-B21	Police: Interview Rm Recording System	Anticipated 3rd quarter of FY 21-22	
2018-B23	Planning: Master Plan/Zoning Update	Finalizing contract with consultant	
2018-B24	Building: Rental Furniture Replacement	Anticipated 3rd quarter of FY 21-22	
2019-B2b	Building: City Hall Renovations	Anticipated 3rd quarter of FY 21-22	
2019-B3	Clerk: Laserfiche Avante Upgrade	Anticipated 2nd quarter of FY 21-22	
2020-B4b	Public Works Facility Construction	Need to complete CIP: 2020-B4a	