

**CITY OF MASON
BOARD OF ETHICS
MINUTES OF DECEMBER 11, 2019**

Chair Burrage called the Board of Ethics meeting to order at 4:30 p.m., in the Maple Room at 201 W. Ash Street, Mason, MI 48854

Board Members Present: Burrage, Dean, Price, Noud (arrived at 4:35 p.m.)
Absent Commissioners: None
Also Present: Sarah J. Jarvis, City Clerk

PUBLIC COMMENT

None

APPROVAL OF MINUTES – December 2, 2019

MOTION by Price, second by Dean
to approve the December 2, 2019 Board of Ethics minutes

Yes (3) Burrage, Dean, Price
No (0)
Absent (1) Noud

MOTION APPROVED

CORRESPONDENCE

- A. City Attorney's Process Outline Memo
- B. Mason Code of Ordinances – Section 2-101 through 2-107
- C. City Charter – Section 6.9 – Investigations
- D. Ordinance 132
- E. Ordinance 143

UNFINISHED BUSINESS

- A. Complaint forwarded to the Board of Ethics from City Mayor
 - 1. Determine Jurisdiction Over the Person

MOTION by Price, second by Dean
that the Board of Ethics does have jurisdiction over the person in the complaint.

MOTION APPROVED UNANIMOUSLY

2. Determine Jurisdiction of the Subject Matter

MOTION by Price, second by Burrage

that the Board of Ethics does have jurisdiction over the subject matter of the complaint

MOTION APPROVED UNANIMOUSLY

3. Inquiry and Investigation – Next steps if Jurisdiction is Determined

MOTION by Price, second by Dean

that the Board of Ethics conduct an inquiry and investigation to confirm the facts as presented to determine whether an Advisory Opinion should be made by the Board of Ethics in regards to this complaint

Yes (3) Burrage, Dean, Price

No (1) Noud

Absent (0)

MOTION APPROVED

MOTION by Burrage, second by Dean

to extend the deadline for the response from the Board of Ethics in regards to this complaint an additional 60 days making it 120 days from October 30, 2019 for a required response

Yes (3) Burrage, Dean, Price

No (1) Noud

Absent (0)

MOTION APPROVED

MOTION by Price, second by Dean

that the Board of Ethics directs the Chair of the Ethics Board, Margo Burrage, to contact the persons involved in the complaint to confirm the facts and obtain any additional information that may not have been provided in the original complaint

Yes (3) Burrage, Dean, Price

No (1) Noud

Absent (0)

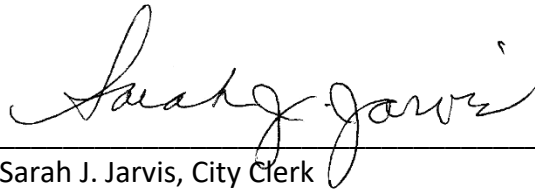
MOTION APPROVED

NEW BUSINESS

William Noud tendered his resignation from the Board of Ethics effective immediately.

ADJOURN

Board of Ethics Meeting was adjourned at 5:23 p.m.

A handwritten signature in cursive script that reads "Sarah J. Jarvis". The signature is written in black ink and is positioned above a horizontal line.

Sarah J. Jarvis, City Clerk
City Clerk