

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF MAY 1, 2017**

Whipple called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Vogel led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple
Absent: Councilmember: None
Also present: Deborah S. Stuart, City Administrator
Deborah J. Cwierniewicz, City Clerk

PUBLIC COMMENT

No comments at this time.

CONSENT CALENDAR

MOTION by Droscha, second by Brown,
to approve the Consent Calendar as follows:

- A. Motion – Approve Minutes: Regular Council Meeting May 1, 2017
- B. Motion – Approve Bills in the Amount of \$59,236.78
- C. Motion – Approve Street Closures for Memorial Day Parade and Ceremony on Monday, May 29, 2017, and to Waive All Associated Fees
- D. Motion — Approve Street Closures and Use of Public Right-of-Way for Mason Area Chamber of Commerce (MACC) July 4th Parade on Tuesday, July 4, 2017, and to Waive All Associated Fees
- E. Correspondence
 - a. City Attorney's Report
 - b. April 2017 Revenue and Expenditure Report
 - c. Abraham and Gaffney P.C. – Letter of Engagement for City Audit

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

PUBLIC HEARING

Fiscal Year 2017-2018 Proposed Budget and Proposed 2017 City Tax Levy Increase

Whipple opened the public hearing at 7:33 p.m. and closed it at 7:34 p.m. as there were no comments.

Resolution No. 2017-19 – Adoption of the Fiscal Year 2017-2018 Budget

Brown thanked Administrator Stuart, Treasurer/Finance Director Smith, and Assistant Finance Director Piestch for their work on the Budget.

MOTION by Brown, second by Droscha,
to adopt Resolution No. 2017-19.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2017-19
ADOPTION OF THE FY 2017-2018 BUDGET
May 1, 2017**

WHEREAS, the City Council of the City of Mason did hold a public hearing on the proposed 2017-2018 fiscal year budget on Monday, May 1, 2017 as prescribed by law.

NOW THEREFORE BE IT RESOLVED, that the proposed 2017-2018 Operating Budget is filed with the City Clerk, providing for the sums of \$16,502,880 to expend for municipal purposes of the General Fund, Special Revenue Funds, Capital Project Funds, Trust and Agency Funds, Enterprise Funds, Intergovernmental funds, and Special Assessment Funds for the 2017-2018 fiscal year, and the said amount of \$3,326,255 shall be raised by taxes, or a levy of 15.25 mills, upon real and personal property of the City of Mason.

BE IT FURTHER RESOLVED, that the City Council commits \$525,000 of the General Fund to be restricted to be utilized for future Fire Truck purposes; and

BE IT FURTHER RESOLVED, that whereas the captured State Taxable Valuation for the DDA District is \$2,555,028 the sum of \$39,010 shall be placed in the DDA Fund along with other taxing jurisdictions' appropriate tax dollar amounts, and together this money will be used for future public improvements within the District, and bond payments; and

BE IT FURTHER RESOLVED, that whereas the captured State Taxable Valuation for the LDFA District is \$35,592,319; the sum of \$205,800 shall be placed in the LDFA Fund along with other taxing jurisdictions' appropriate tax dollar amounts, and together this money will be used for future public improvements within the District, and bond payments; and

BE IT FURTHER RESOLVED, that the 2017-2018 Governmental Fund Budgets shall be automatically amended on July 1, 2017 to re-appropriate encumbrances outstanding and reserved on June 30, 2017.

NOW, THEREFORE, BE IT FINALLY RESOLVED, that the City Council of the City of Mason hereby adopts the 2017-2018 proposed fiscal year budget which is currently on file in the office of the City Clerk.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

RESOLUTION APPROVED

UNFINISHED BUSINESS

Motion – Receipt and Put on File with City Clerk the City Attorney’s Opinion on City Council Inquires of Staff

A brief discussion was held regarding the attorney’s written opinion.

MOTION by Droscha, second by Ferris,
to receive and place on file the City Attorney's Opinion on City Council
Inquires of Staff.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

Motion – Approve Amendment of City of Mason Public Art Policy

Whipple requested Council to defer action on the Mason Public Art Policy to allow him to provide edits to some of the language of the Public Art Policy at the next regular meeting.

MOTION by Brown, second by Droscha,
to defer the Public Art Policy to the next regular meeting.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

NEW BUSINESS

Resolution 2017-20 – Amend 2016-2017 Budget, Waive Formal Bid Process, and Authorize

Staff to Award Contract for Emergency Repair of Riverbank in Maple Grove Cemetery
A brief discussion was held regarding the repair of the riverbank in Maple Grove Cemetery.

MOTION by Droscha, second by Madden,
to adopt Resolution No. 2017-20.
Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple
No (0)
MOTION APPROVED

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2017-20**

AMEND 2016-2017 BUDGET, WAIVE FORMAL BID PROCESS, AND AUTHORIZE
STAFF TO AWARD CONTRACT FOR EMERGENCY REPAIR OF RIVERBANK IN
MAPLE GROVE CEMETERY

May 1, 2017

WHEREAS, it is in the best interest of the City of Mason to maintain its cemetery infrastructure and burial plots; and

WHEREAS, it is necessary to repair the creek bank to protect the cemetery from further damage from erosion; and

WHEREAS, this project is recognized as an emergency expenditure, and it is requested by staff to waive the formal bid process due to the time sensitive nature of the project.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council does hereby approve amending the FY 2016-2017 budget to appropriate funds for the repair in an amount not to exceed \$19,000; and

BE IT FINALLY RESOLVED, that the Mason City Council does hereby approve waiving the formal bid process and authorizing the City Administrator to award the contract to Rieth-Riley for emergency repair of the riverbank in Maple Grove Cemetery.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple
No (0)

RESOLUTION APPROVED

Resolution 2017-21 – Honoring City of Mason Public Servants During Public Service Recognition Week May 7 – 13, 2017

MOTION by Brown, second by Droscha,
to adopt Resolution No. 2017-21.
Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple
No (0)
MOTION APPROVED

**CITY OF MASON
CITY COUNCIL RESOLUTION 2017-21
HONORING CITY OF MASON PUBLIC SERVANTS
DURING PUBLIC SERVICE RECOGNITION WEEK MAY 7 – 13, 2017
MAY 1, 2017**

WHEREAS, the residents of Mason value the dedicated and hardworking men and women who deliver valuable government service to the City every day; and

WHEREAS, City of Mason employees deliver critical resources and services that residents have come to depend on; and

WHEREAS, these employees help make life better for the residents of Mason and ensure that our government is the best in the State; and

WHEREAS, Mason residents recognize the significant challenges these public servants encounter

on a daily basis; and

WHEREAS, City of Mason public servants deserve our thanks and appreciation throughout the year.

BE IT HEREBY RESOLVED, that the Mason City Council, on behalf of the residents of the City of Mason, expresses deep gratitude for the commitment shown by City employees every day of the year and honors our public servants during Public Service Recognition Week, May 7 – 13, 2017.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

RESOLUTION APPROVED

COUNCILMEMBER REPORTS

Ferris thanked Bob Cwierniewicz for coordinating the National Day of Prayer ceremony. She informed Council regarding Spring Fling events sponsored by the MACC. The Community Garden participants are holding a meeting on May 7, 2014. The Mason Tree Commission is scheduled to meet on May 8, 2017. A Chocolate Walk will be held May 11, 2017, sponsored by the DDA. A ribbon cutting will be held at the Mason Area Chamber of Commerce in recognition of 45 years of service.

Vogel informed Council regarding Traffic Commission business.

Whipple stated that he presented Arbor Day Honoree Robert Bryans with a proclamation recognizing his contribution to the Mason community and the proclamation in recognition of J. Sterling Morton who proposed a special day for the planting of trees in 1872, now known as Arbor Day, was read at the ceremony. The proclamations were provided to Council.

ADMINISTRATOR'S REPORT

Stuart informed Council regarding the following:

- Design is beginning for the Riverwalk Trail extension along Howell Road.
- Construction will begin on North Cedar, I-127, and local streets this spring.
- Due to production loss, Well No. 8 is going to require repair.
- She expressed gratitude to Council for their decision to approve the Budget. She understands that it is not an easy decision, but that it will be one of the most important decisions they will make for the future of Mason.
- Sycamore Village is
- A curbside recycling contract recommendation will be considered at the next meeting.

ADJOURN

The meeting adjourned at 8:08 p.m.

Deborah J. Cwierniewicz, City Clerk

Russell W. Whipple, Mayor