

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF JUNE 19, 2017**

Whipple called the meeting to order at 7:00 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Waltz led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple
Absent: Councilmember: None
Also present: Deborah S. Stuart, City Administrator
Absent: Deborah J. Cwierniewicz, City Clerk

PUBLIC COMMENT

There were no comments at this time.

CONSENT CALENDAR

It was the consensus of the Council to remove Item B(3) Motion – Approve Street Closures for the Camino of St James 8K/5K and Fun Runs and C(3), Resolution 2017-24 – Approval to Amend the 2016-2017 Fiscal Year Budget, placing them under New Business Item 7(B) and 7(C).

MOTION by Brown, second by Droscha,
to approve the Consent Calendar as follows:

- A. Motion – Approve Minutes: Regular Council Meeting June 5, 2017
- B. Events
 - 1. Motion – Approve Street Closures for Mason Farmers’ Market Association (Barnes from Ash to Maple for July 8, 2017, and the 100 Block of East Maple on Saturdays for the Remainder of the Summer)
 - 2. Motion – Approve Street Closure of 100 Block of Maple for Vintage Camper Show on Saturday, July 8, 2017, from 10 a.m. to 3 p.m.
- C. Finance/Budget
 - 1. Motion – Approve Bills in the Amount of \$120,983.89
 - 2. Motion – Approve Motor Vehicle Pool Purchases in the Amount of \$171,568.34
 - 3. Resolution 2017-25 – Return Delinquent Water and Sewer Bills and Delinquent Miscellaneous Bills to the July 2017 Tax Roll
 - 4. Resolution 2017-26 – Levy a 1% Tax Administration Fee
- D. Correspondence
 - 1. Receipt of City Attorney’s Report June 15, 2017
 - 2. Receipt of Monthly Revenue and Expenditure Report May 31, 2017

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

UNFINISHED BUSINESS

Motion – Authorize City Administrator and Mayor to Execute a Contract Extension with Granger Waste Services, Inc., to be the Designated City Refuse Hauler until June 30, 2026

The City of Mason executed a contract with Allied Disposal Co. in 1977 to provide refuse services to its residents. Over time the contract has been extended and at some point Granger took over the contract honoring all of the existing terms when they acquired Allied Disposal Co.

After comparing Granger with other communities, it was determined that the City is very satisfied with Granger's services and that bidding out may have negative repercussions. The Council directed staff to move forward with negotiations and authorized waiving the bidding the process at their May 15, 2017 meeting.

MOTION by Madden, second by Droscha,
to authorize the City Administrator and Mayor to execute a contract extension with Granger Waste Services, Inc., to be the designated City refuse hauler until June 30, 2026.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

Introduction and First Reading of Ordinance No. 210 – An Ordinance to Amend Chapter 62, Solid Waste, Subsection 63-35, Precollection Practices of the Code of the City of Mason

MOTION by Droscha, second by Vogel,
to introduce Ordinance No. 210 and consider it read for the first time.

Discussion was held to change the allowable timeframe for setting out trash carts from 9:00 p.m. to noon.

MOTION by Droscha, second by Waltz,
to amend Ordinance No. 210 by deleting 9:00 p.m. and inserting 5:00 p.m. in Section 62-35(c)(2) in the first occurrence as follows:

The occupant or person in control of the premises shall not place any refuse containers for collection before 5:00 p.m. ~~9:00 p.m.~~ of the day preceding the day of collection, nor later than 8:00 a.m. the day of collection, and the empty containers shall be removed by 9:00 p.m. on the day of collection, such collection days to be determined by the director.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

VOTE ON MAIN MOTION:

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

NEW BUSINESS

Motion – Authorize City Administrator to Execute Development Contract Approving ReviZe to Develop the City of Mason Website

Staff has researched website services to convert the City's website from an information depository only to a customer-focused interactive site. Discussion was held regarding obtaining community input on services provided and fillable forms.

MOTION by Brown, second by Droscha,
to authorize City Administrator to execute development contract approving ReviZe to develop the City of Mason website in the amount of \$6,550 and amend

the budget to allocate additional funds to the 101-260 (Technology) account for FY 2017/18.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

Resolution 2017-24 – Approval to Amend the 2016-2017 Fiscal Year Budget

Whipple asked for clarification in understanding the format. A brief discussion was held regarding amendments made and approved throughout the year as well as those being considered at this time.

Resolution No. 2017-24 was introduced by Brown and seconded by Droscha.

**CITY OF MASON
CITY COUNCIL RESOLUTION 2017-24
AMEND THE 2016-2017 FISCAL YEAR BUDGET
June 19, 2017**

BE IT HEREBY RESOLVED by the City Council of the City of Mason that the 2016-2017 Fiscal Year Budget is amended as per the attached Budget Report for City of Mason for Fiscal Year 2016-2017.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

Motion – Approve Street Closures for the Camino of St James 8K/5K and Fun Runs

Ferris questioned if the Ash Street R.R. crossing closure had been considered by staff relating to the 8K/5K event. The closure has not been established as yet.

Christopher Mumby, Camino of St. James 8K/5K and Fun Runs Event Director, stated that he is aware and has various contingency plans.

The annual Camino of St James 8K/5K and Fun Runs are planned to be held on Sunday, August 13, from 7 a.m. to 10 a.m. Staff have no concerns or objections to the event. The cost for this event includes five police officers for traffic control at a cost to St James of \$500.

MOTION by Droscha, second by Ferris,
to approve street closures for the Camino of St James 8K/5K and Fun Runs on
Sunday, August 13, 2017, from 7 a.m. to 10 a.m.

Yes (7) Brown, Droscha, Ferris, Madden, Vogel, Waltz, Whipple

No (0)

MOTION APPROVED

COUNCILMEMBER REPORTS

Ferris informed Council on City events as follows:

- Good Morning Mason – Fairground Community Building – June 22, 2017
- Thursday Night Live – Life Support – June 22, 2017
- Outdoor Expo – June 24, 2017

ADMINISTRATOR'S REPORT

Stuart informed Council regarding City business as follows:

- Staff recently submitted an application for the Community Excellence award for Dart Bank Project.
- She is continuing to search for a Community Development Director. LandPlan is the contracted consultant to advise on complicated zoning and planning issues.
- A commitment letter was received from MEDC for the revised Kelsey project. This will entail a CDBG grant to the City that will be provided to them based on creation of jobs.
- She also gave an update on construction and development timelines.
- She stated the City Clerk Deborah Cwierniewicz is retiring this July after serving 17 years with the City of Mason. Brown commended her service to the City

Whipple inquired about the MDOT detour and if staff could look into alternative routes.

ADJOURN

The meeting adjourned at 7:41 p.m.

Deborah J. Cwierniewicz, City Clerk

Russell W. Whipple, Mayor