

**CITY OF MASON  
REGULAR CITY COUNCIL MEETING  
MINUTES OF AUGUST 19, 2019**

Mayor Whipple called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Madden led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple  
Absent: None  
Also present: Deborah S. Stuart, City Manager, Sarah J. Jarvis, City Clerk

**PUBLIC COMMENT**

None

**CONSENT CALENDAR**

MOTION by Vogel, second by Droscha,  
to approve the Consent Calendar as presented with a clerical correction to the regular Council Meeting Minutes of August 5, 2019.

- A. Minutes:
  - 1. Approve Minutes of Regular Council Meeting August 5, 2019
  - 2. Approve Minutes of Closed Session Council Meeting August 5, 2019
- B. Correspondence:
  - 1. Receipt of City Attorney's Report Dated August 15, 2019
- C. Financials:
  - 1. Approve Bills in the Amount of \$399,664.95
  - 2. Receipt of Monthly Revenue and Expenditure Report for Period Ending July 31, 2019
  - 3. Approve Motor Vehicle Pool Purchase of Two 2020 F-150 XL Trucks in the Amount of \$24,578 Each for a Total of \$49,156
- D. Right of Ways:
  - 1. Approve Use of Public Right-of-Way for the Mason Public School Homecoming Parade on October 11, 2019
- E. Other:
  - 1. Excuse Absence of City Manager Stuart for October 21, 2019 City Council Meeting
  - 2. Approval of Michelle Pietsch as the Officer Delegate and Sarah Jarvis as the Alternate to represent the City of Mason as the Municipal Employees' Retirement System of Michigan (MERS) Annual Retirement Conference

**MOTION APPROVED UNANIMOUSLY**

**UNFINISHED BUSINESS**

**A. Receipt of Rayner Park Playground Assessment**

MOTION by Brown, second by Droscha,  
to acknowledge receipt of the Rayner Park Playground Assessment.

**MOTION APPROVED UNANIMOUSLY**

**NEW BUSINESS**

**A. Resolution 2019-23: Authorize City Manager to Execute Documents, Amend the Budget, and Be the Certifying Officer for the Michigan Community Development Block Grant (CDBG) Funding for the Rehabilitation of 124-130 West Ash Street**

MOTION by Brown, second by Ferris,  
to Authorize City Manager to Execute Documents, Amend the Budget, and Be the Certifying Officer  
for Michigan Community Development Block Grant (CDBG) Funding for the Rehabilitation of 124-130  
West Ash Street.

CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2019-23

**AUTHORIZE CITY MANAGER TO EXECUTE DOCUMENTS, AMEND THE BUDGET, AND BE THE CERTIFYING OFFICER FOR MICHIGAN  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR THE REHABILITATION OF 124-130 WEST ASH STREET**

**August 19, 2019**

**WHEREAS**, the City of Mason has been invited by the Michigan Strategic Fund to submit a CDBG application in the amount of \$280,000 plus any Administrative costs; and

**WHEREAS**, the City of Mason is required to use the CDBG funds for the West Ash LLC Project at 124-130 West Ash, including administration of the project; and

**WHEREAS**, the proposed project is consistent with the local community development plan as described in the application; and

**WHEREAS**, the proposed project will meet the CDBG national objective benefiting persons of low and moderate income (LMI) by reserving at least 51 percent of the rehabilitated residential units for LMI households for a minimum of one-year; and

**WHEREAS**, local funds and any other funds to be invested in the project have not been obligated and will not be obligated prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to incur costs from the Michigan Strategic Fund.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council authorizes the City Manager to award a contract to a qualified Certified Administrator for a fee not to exceed what is provided by the Michigan Strategic Fund; and

**BE IT FURTHER RESOLVED**, that the City Council authorizes any necessary budget amendment to allow for the CDBG funding to flow through the City accounts to the applicant, as long as no additional City funds are utilized; and

**BE IT FINALLY RESOLVED**, that the City Council of Mason hereby designates the City Manager as the Certifying Officer, the person authorized to certify the Michigan CDBG Application, and the person authorized to sign the Grant Agreement, payment requests, and any other necessary documents to complete the project that do not negatively impact the City of Mason's budget.

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

**MOTION APPROVED**

**COUNCILMEMBER REPORTS**

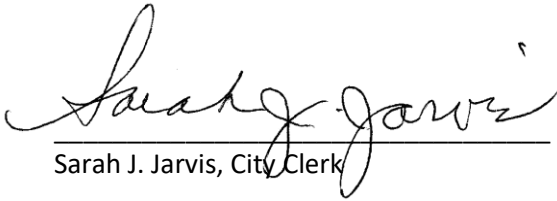
- Vogel reported that the Historic District Commission met on August 19 and approved the colors for the façade of 402 S. Jefferson Street and also approved a Certificate of Appropriateness for mural and five framed panels of Mason area art that will be attached to the Commercial Bank wall located at 322 S. Jefferson Street.
- Ferris reminded everyone that tree planting time is quickly approaching and that trees can still be purchased in honor or memory through the City.

- Mayor Whipple reminded everyone that the Sundried Music Festival will be taking place downtown this weekend August 23 – 25.
- Mayor Whipple also reminded Councilmembers that the September Council Meetings will be on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays (September 9 and 23).
- Ferris reported that the Farmer’s Market will be held down at the Pavilion next to Austin Park this Saturday, August 24 due to the Sundried Music Festival

**MANAGERS REPORT (8/16/2019)**

None

The meeting adjourned at 7:53 p.m.



Sarah J. Jarvis, City Clerk