

**CITY OF MASON  
REGULAR CITY COUNCIL MEETING  
MINUTES OF NOVEMBER 4, 2019**

Mayor Whipple called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan. Whipple led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Schaffer, Vogel, Whipple  
Absent: Madden  
Also present: Deborah S. Stuart, City Manager, Sarah J. Jarvis, City Clerk

**PUBLIC COMMENT**

Leona Grzymkowski of 713 S. Lansing Street requested the City Council to consider reimbursing their cost to replace a water line to their home from a leak that occurred in June 2019.

**CONSENT CALENDAR**

MOTION by Droscha, second by Ferris,  
to approve the Consent Calendar as presented

- A. Minutes:
  - 1. Approve Minutes of Regular Council Meeting October 21, 2019
  - 2. Approve Minutes of Special Meeting & Workshop October 26, 2019
- B. Correspondence:
  - 1. Receipt of City Attorney's Report Dated November 1, 2019
- C. Financials:
  - 1. Approve Bills in the Amount of \$252,432.49
  - 2. Authorize a Lease and Service Agreements with Applied Imaging for City Hall and the Police Department Copiers
  - 3. Approve Budget Amendment, Purchase and Installation of a Supervisory Control and Data Acquisition system (SCADA) Control Panel from Automation Engineering Ltd., for the North Water Tower in the Amount of \$18,668.50 and Waive the Bidding Process
- D. Right of Ways:
  - 1. Approve Use of Public Right-of-Way for Mason's Holiday Celebration & Lighted Parade on November 29, 2019
- E. Resolutions:
  - 1. Resolution 2019-28: Adopt the Local Governing Body Resolution for Charitable Gaming License for the Ingham County Fair Foundation

**CITY OF MASON  
CITY COUNCIL RESOLUTION NO. 2019-28**

**CHARITABLE GAMING LICENSE FOR THE INGHAM COUNTY FAIR FOUNDATION**

**November 4, 2019**

**WHEREAS**, The Ingham County Fair Foundation has requested that it be recognized as a non-profit organization operating in the community for the purpose of obtaining a charitable gaming license, and

**WHEREAS**, City Council recognizes that the Ingham County Fair Foundation has a 501c3 designation by the IRS.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council recognizes of the Ingham County Fair Foundation as a local civic non-profit organization, operating in the City of Mason community, for the purposes obtaining of a charitable gaming license to hold a "Designer Purse Bingo" on November 30, 2019, as required by P.A. 382 of 1972, as amended.

Yes (5) Brown, Droscha, Ferris, Vogel, Whipple  
No (1) Schaffer  
Absent (1) Madden

MOTION APPROVED

**UNFINISHED BUSINESS**

**A. Discussion of Performance Review of the City Manager**

Discussion took place whether any council members want to add or embellish on their comments made on the City Manager's Performance Review Form.

Vogel – Requested more updates and changes to the City's Website. Stuart requested she be provided with specific concerns and requests to see if they are issues that can be addressed.

Vogel – Said she was impressed with the organization of the City.

Brown – Commended the City Manager's efforts she's put forward this year not only with the council but the community at large.

**NEW BUSINESS**

**A. Discussion of the City Manager Performance Evaluation Form**

Discussion took place regarding the either omitting or revising Question 3 of the City Manager's Performance Evaluation. The Mayor and Mayor Pro-Tem will take these suggestions into consideration and come back with a proposed change to this form.

**COUNCILMEMBER REPORTS**

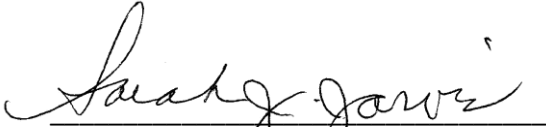
- Mayor Whipple congratulated the Mason Football Team and the Mason Marching band on a great and special season. He commended the coaches, team and school for conducting themselves so well during this season.
- Droscha encouraged everyone to attend the "Clue" the play being presented by the Mason High School.
- Ferris reminded everyone of the Community Thanksgiving Dinner taking place on Thanksgiving Day (November 28, 2019) at the United Methodist Church. Volunteers are always needed for this event.
- Brown reported that he had the opportunity to host and meet with a contingency of Chinese political and business leaders that were visiting the United States with Michigan being the second stop of their visit. He was able to be part of this and to talk about his role in local government and what is happening in local government.

**MANAGERS REPORT (10/17/2019)**

- Stuart provided a City Council Tentative Schedule of Topics that she will be reviewing with the Mayor and the Mayor Pro Tem and will continue to update this schedule.
- Stuart provided the Budget/CIP Schedule for the 2020-2021 Budget Year as well as a new CIP Project Form that will need to be completed by any council member who wishes to have a project considered to be added to the CIP. This form could also be used to recommend an item already on the CIP to be moved up in the schedule.

- Stuart provided a summary of her attendance at the 2019 ICMA Annual Conference.
- Stuart reported that she attended the Policy Forum Group and the end of October. This meeting was to discuss the future of Michigan City's and policies and goals that will position us better as a state.
- Reminder that there is not an election in the City of Mason for tomorrow's election day.
- Stuart provide feedback on the City's Open House. She encourages Council members to use this opportunity to meet with City Department Heads and Staff regarding key projects that they are working on. Stuart said that next year the goal will be to have specific conversation points at each station as well as more demonstrations.

The meeting adjourned at 8:42 p.m.



Sarah J. Jarvis, City Clerk