

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF JUNE 15, 2020**

Mayor Whipple called the meeting to order at 7:31 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan (Via Zoom Teleconference). Whipple led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Madden, Schaffer, Whipple
Absent: Vogel
Also present: Deborah S. Stuart, City Manager, Sarah J. Jarvis, City Clerk, Michelle Pietsch, Finance Director

PUBLIC COMMENT

Katelyne Thomas, 252 Ware Street Mason, MI 48854 – As you have read or heard in the media over the past several weeks, an EMT from Louisville named Breonna Taylor was killed during a no-knock warrant at her home on March 13. I'd like to know what the Mason Police Department's policy is on no-knock warrants.

- Manager Stuart stated the City of Mason Police Department does not conduct no-knock warrants and will be removing that option from their policies.

Stephanie Charlot, 652 N. College Road – Asked about the City of Mason's Police Departments culture in relation to Officers reporting wrong doing of other Officers.

- Manager Stuart stated that there have been past incidents where Officers did report concerns about other Officers. Manager Stuart felt confident that this is encouraged within the Police Department.

CONSENT CALENDAR

MOTION by Brown, second by Droscha,
to approve the Consent Calendar as presented.

- A. Minutes:
 - 1. Approve Minutes of Regular Council Meeting June 1, 2020
- B. Correspondence:
 - 1. Receipt of City Attorney's Report Dated June 12, 2020
- C. Financials:
 - 1. Approve Bills in the Amount of \$19,181.50
 - 2. Receipt of Monthly Revenue and Expenditure Report for Period Ending May 31, 2020
 - 3. Authorize Contract with L.D. Docsa Associates, Inc. To Replace Blower at the Wastewater Treatment Plant in the Amount of \$279,000
 - 4. Year End Requirements:
 - a. Resolution 2020-15: Amend the 2019-2020 Fiscal Year Budget

**CITY OF MASON
CITY COUNCIL RESOLUTION 2020-15**

AMEND THE 2019-2020 FISCAL YEAR BUDGET

June 15, 2020

BE IT HEREBY RESOLVED, that the City Council of the City of Mason that the 2019-2020 Fiscal Year Budget is amended as per the attached Budget Report for City of Mason for Fiscal Year 2019-2020.

b. Resolution 2020-16: Return Delinquent Water and Sewer and Delinquent Miscellaneous Bills to the July 2020 Tax Roll

CITY OF MASON
CITY COUNCIL RESOLUTION 2020-16

RETURN DELINQUENT WATER, SEWER AND MISCELLANEOUS BILLS
TO THE JULY 2020 TAX ROLL

June 15, 2020

BE IT HEREBY RESOLVED, that the City Council of the City of Mason that the City Treasurer is authorized to return the attached Exhibit "A" – Delinquent Water and Sewer Bills and Exhibit "B" - Delinquent Miscellaneous Bills to the July 2020 Tax Roll, pursuant to Mason City Code Section 82-246 (a) and Vegetation Ordinance 86-35.

c. Resolution 2020-17: Levy a 1% Tax Administration Fee

CITY OF MASON
CITY COUNCIL RESOLUTION 2020-17

LEVY 1% TAX ADMINISTRATION FEE

June 15, 2020

BE IT HEREBY RESOLVED, that the City Council of the City of Mason that the City Treasurer is to levy a 1% tax administration fee on all Ingham County, Mason Public School, Ingham Intermediate School, State Education, Capital Region Airport Authority, Capital Area District Library and Lansing Community College taxes levied on the July and December 2020 tax rolls of the City of Mason;

FURTHER RESOLVED, that the City Treasurer is hereby authorized to collect 4% interest on any taxes that remain unpaid from the July tax roll after August 31, 2020 and 3% penalty from the December tax roll after February 14, 2021.

5. Resolution 2020-18: Recommend Brownfield Amendment for the K3 Property

CITY OF MASON
CITY COUNCIL RESOLUTION 2020-18

APPROVE INGHAM COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
AMENDMENT FOR THE K3 PROPERTY

June 15, 2020

WHEREAS, the Ingham County Board of Commissioners created the Ingham County Brownfield Redevelopment Authority (ICBRA) in September 2001 (Resolution #01-279) pursuant to PA 381 of 1996, as amended (the Act) in order to promote the redevelopment of environmentally distressed, functionally obsolete, and/or blighted properties within the County; and

WHEREAS, the ICBRA and the Board of Commissioners adopted a Brownfield Plan on April 11, 2017 for a property in the City of Mason with tax ID numbers 33-19-10-08-476-012 and 33-19-10-08-476-010; and

WHEREAS, the cost identified in the Brownfield Plan were exceeded necessitating an Amendment to the Plan in order that the City of Mason is fully reimbursed for its eligible costs; and

WHEREAS, the Brownfield Plan Amendment meets the requirements for a Brownfield Plan established in Section 13 of the Act; and

WHEREAS, the taxing jurisdictions that will be affected by this Plan Amendment have been or will be duly notified about the fiscal and economic implications of the proposed changes to the Plan.

BE IT HEREBY RESOLVED, that the City of Mason does hereby recommend adoption of the Brownfield Plan Amendment by the ICBRA and the Ingham County Board of Commissioners.

BE IT FURTHER RESOLVED, the Mason City Council authorizes a budget amendment of \$5,200 to allow for the plan amendment expenditure out of the Water and Sewer Fund; and

BE IT FURTHER RESOLVED, the Mason City Council authorizes the City Manager to execute any related documents to implement this action.

Yes (6) Brown, Droscha, Ferrus, Madden, Schaffer, Whipple
No (0)
Absent (1) Vogel

MOTION APPROVED

MOTION by Brown, second by Droscha,
to amend the agenda by adding Item B under New Business – In Person City Council Meetings.

Yes (6) Brown, Droscha, Ferrus, Madden, Schaffer, Whipple
No (0)
Absent (1) Vogel

MOTION APPROVED

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Police Policies and Standards

1. Correspondence: Receipt of Letter from Stephanie Charlot on Police Culture
2. Discussion on Police Policies and Standards

- Brown expressed that it was a great idea that the Mayor, City Manager and Police Chief put together this document regarding the City of Mason's Policies and Procedures. Brown expressed that it's very encouraging that the City is taking such a thoughtful approach being taken with our Police Department

B. In Person City Council Meetings

- Manager Stuart stated that currently we are under an order that still does not permit for more than 10 people to gather in an enclosed public space. Until this restriction is lifted, we should continue to conduct meetings virtually. We are prepared to shift to an in-person meeting in July if restrictions are lifted but the layout will be different to allow for social distancing, you may be required to wear a mask, and videotaping may be limited. It is also anticipated that the Executive Order to allow for virtual meetings to continue under the Open Meetings Act will be extended and it may have exceptions to still allow for some aspect of the meeting to be virtual like public comment and allow for staff/council who may not be able to attend for medical reasons to still attend virtually. Stuart also reported that data is showing that there has been more public participation in the virtual format than in person meetings.

COUNCILMEMBER REPORTS

- Schaffer reported that he had a person call him regarding the construction taking place on Brookdale Street and that they were not notified. Manager Stuart said she will confirm communication had gone out to the homeowner. Schaffer asked when the project will be completed? City Manager will get back with this date.
- Mayor Whipple reported that he attended the MML Finance Committee met last Friday and reported on the highlights of that meeting which included (State Budget, Stimulus Efforts, CARES Act Monies, State Utility

Companies looking for Tax Breaks-related to personnel property tax, OMA Changes, COVID-19 Related to Property Tax Evaluations).

MANAGERS REPORT (06/11/2020)

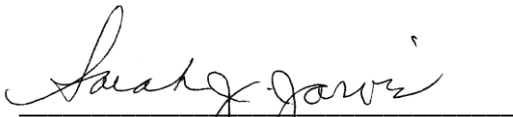
Stuart reported that a notice went out to homeowners regarding the street projects in January/February announcing the projects and a week before the project began a notice was sent to the homeowners. Brookdale project is anticipated to be done by the end of July. Stuart reported multiple inquiries have been received from MML on positions on different legislation and we are continuing to weigh in on the district issues and continue to advocate for local control instead of being dictated by the State.

Mayor Whipple asked for clarification on the street construction notice and whether it was delivered door to door. Assistant City Manager/DPW Director confirmed that they were delivered to the homeowner's door.

Brown asked for an update on the status of absentee ballot requests and when the last day an application can be turned in. Clerk Jarvis reported that we have received around 1200 + absentee ballot applications so far and that applications must be received by July 31 to be able to mail a ballot.

ADJOURNMENT

The meeting adjourned at 8:11 p.m.



Sarah J. Jarvis, City Clerk