

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF AUGUST 17, 2020**

Mayor Whipple called the meeting to order at 7:30 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan (Via Zoom Teleconference). Droscha led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Madden, Schaffer, Vogel (7:33 PM), Whipple

Absent: None

Also present: Deborah S. Stuart, City Manager, Sarah J. Jarvis, City Clerk, Michelle Pietsch, Finance Director

PUBLIC COMMENT

Brandon Waddell of 2021 Two Lane Drive, Lansing, MI introduced himself as a candidate running for Ingham County Circuit Court Judge.

Jean Karlake of 410 E. Maple Street, Mason, MI noted her letter sent to the council on August 11, 2020 regarding a sink hole behind her home and clay deposits coming into her crawl space. Mayor Whipple let Jean Karlake know that the City Manager would be addressing this in the Manager report.

CONSENT CALENDAR

MOTION by Brown, second by Droscha,

to approve the Consent Calendar with the moving of Item C1 – Approve Bills in the Amount of \$827,448.27 to New Business

- A. Minutes: Approve Minutes of the Regular Council Meeting August 5, 2020
- B. Correspondence: Receipt of City Attorney’s Report Dated August 13, 2020
- C. Financials:
 - 1. Approve Bills in the Amount of \$827,448.27 (**MOVED TO NEW BUSINESS**)
 - 2. Receipt of Annual Audit Correspondence Dated July 31, 2020
 - 3. Receipt of Monthly Revenue and Expenditure Report for Period Ending July 31, 2020
 - 4. Authorize Contract with Enviro-Flow Pipe and Conduit Services Ltd. For Sanitary Sewer Repair in the Amount of \$5,160 and Approve the Necessary Budget Amendment
 - 5. Authorize Contract with Lopez Concrete Construction, LLC for the 2020-Non-Motorized Sidewalk Program Northeast Quadrant (CIPI 2020-P7) and Jefferson Street – Railroad Pedestrian Crossing (CIP 2020-P5) in the Amount of \$29,580
 - 6. Authorize Change Order 4 to Reith Riley Construction Co. for 2018 Mason Local Streets – Kerns Road Project, for the Stormwater Easement Improvements in the Amount of \$69,665 and Approve the Necessary Budget Amendments
- D. Resolutions:
 - 1. Resolution 2020-21: Authorize Designation of Michael Olson, Assistant City Manager and Public Works Director, as the City of Mason’s Street Administrator

**CITY OF MASON
CITY COUNCIL RESOLUTION NO. 2020-21**

DESIGNATION OF STREET ADMINISTRATOR

August 17, 2020

WHEREAS, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and

shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

NOW THEREFORE BE IT RESOLVED, that this Honorable Body designate Michael J. Olson as the single Street Administrator for the City of Mason in all transactions with the State Transportation Department as provided in Section 13 of the Act.

2. Resolution 2020-21: Approve Temporary Change of Polling Location for Precinct 3 of the City of Mason, for the November 3, 2020 General Election to 221 West Ash Street (Mason Fire Hall)

CITY OF MASON

CITY COUNCIL RESOLUTION NO. 2020-22

**TEMPORARY CHANGE OF THE POLLING LOCATION FOR PRECINCT 3 OF THE CITY OF MASON,
FOR THE NOVEMBER 3, 2020 GENERAL ELECTION, TO 221 WEST ASH STREET (MASON FIRE HALL)**

August 17, 2020

WHEREAS, the City of Mason is anticipating over two to three thousand voters to vote, in person, at the November 3, 2020 General Election; and

WHEREAS, due to COVID-19, the City of Mason must allow for social distancing for the safety of the voters and election workers; and

WHEREAS, it is necessary to limit the number of people in the Sycamore Room at Mason City Hall; and

WHEREAS, it is necessary that the polling location for Precinct 3 for the upcoming November 3, 2020 General Election be temporarily relocated to the City of Mason Fire Hall, located at 221 W. Ash Street; and

WHEREAS, this temporary relocation will provide adequate parking and ensures ADA requirements are met at the polls; and

WHEREAS, State Election Law requires that polling location changes be made no later than sixty (60) days prior to the next scheduled election and notification be sent to all voters in the affected precinct; and

WHEREAS, notice will be posted at City Hall directing voters to the new temporary location, signage of the location change will be posted prominently in the Parking Lot between City Hall and the Fire Hall on election day, and information on the relocation will also be published in the Ingham County Community News, on the City's website, and Facebook page.

NOW, THEREFORE, BE IT RESOLVED THAT, that the City of Mason City Council approves the temporary change of polling location for Precinct 3 of the City of Mason, for the November 3, 2020 General Election, to the City of Mason Fire Hall.

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. Approve Bills in the Amount of \$827,448.27

MOTION by Brown, second by Ferris,
to Approve Bills in the Amount of \$827,448.27

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

COUNCILMEMBER REPORTS

None

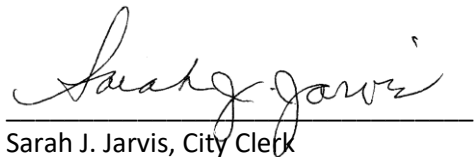
MANAGERS REPORT (08/13/2020)

Stuart reported on the sink hole located at 410 E. Maple Street and that exploration of the pipe has gone as far as we can and has reached a block in the pipe. Before any further explanation should be done the City is contacting a company to secure the home to ensure there is no further damage to the foundation of the home. Once this is done further exploration can be done. City realizes that this is an urgent manner and will be moving forward as quickly as possible to address this issue.

Stuart reported that the minutes from the August 5, 2020 Workshop will be included on the next meeting's agenda for approval. Stuart reported there will be a Special Council meeting on Monday, July 31, 2020 at 7:30 PM to address funding for playground equipment at Rayner Park. Stuart asked that council members let her know if they plan to attend the MML Annual Conference being held virtually as soon as possible. Stuart reported that the bargaining process with the Police Union has begun and that reports will be given to the council as the process moves forward.

ADJOURNMENT

The meeting adjourned at 7:54 p.m.



Sarah J. Jarvis, City Clerk

CITY OF MASON
WORKSHOP – TO DISCUSS THE BOARD OF ETHICS AND THE ETHICS ORDINANCE
MINUTES OF AUGUST 17 2020

Mayor Whipple called the workshop to order at 8:00 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan (Via Zoom Teleconference).

Present: Councilmembers: Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple
Absent: None
Also present: Deborah S. Stuart, City Manager, Sarah J. Jarvis, City Clerk,

PUBLIC COMMENT

None

WORKSHOP – TO DISCUSS THE BOARD OF ETHICS AND THE ETHICS ORDINANCE

Mayor Whipple started out the discussion by posing the questions of whether it would be prudent to eliminate the Board of Ethics all together and establish a Code of Conduct as the Board of Ethics has no power of enforcing or administering penalty for violations and that any findings reports cannot even be distributed to the Council as whole and must remain anonymous.

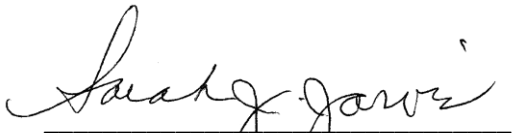
Discussion took place on further pros and cons of keeping and or eliminating the Board of Ethics as well as looking at restructuring the ordinance to give more defined structure and expectations to the Board of Ethics or looking into possibly establishing a council member based board that would address ethics violations.

Mayor Whipple created an Ad Hoc Committee and appointed Mayor Pro Tem Brown, Council Member Schaffer and himself the Mayor to draft changes to the existing ordinance and to report back to the Council as a whole.

Stuart suggested that the committee meet with the current Board of Ethics or at least the Chair for further input.

ADJOURNMENT

The meeting adjourned at 9:00 p.m.



Sarah J. Jarvis, City Clerk