

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF SEPTEMBER 28, 2020**

Mayor Whipple called the meeting to order at 7:31 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan (Via Zoom Teleconference). Ferris led the Pledge of Allegiance and offered the invocation.

Present: Councilmembers: Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

Absent: None

Also present: Deborah S. Stuart, City Manager, Sarah J. Jarvis, City Clerk, Michelle Pietsch, Finance Director

PUBLIC COMMENT

Reece Grafius, of 530 Beacon Lake Drive, Mason, MI 48854 - Dear Mason City Council - My name is Reece Grafius, and I am a 10-year-old citizen of Mason. And my favorite thing to do right now is to skate at the skate park but it's not going to be long before it closes so I was wondering if it is possible for it to close on December 1 instead of November 1. It's important because in the pandemic there are not many things to do and there is usually not very much snow in early December. I will plan to attend Monday's zoom meeting and hopefully my request will become a reality. Sincerely, Reece Grafius Age 10, Alaiedon Elementary.

Manager Stuart and Mayor Whipple replied that as long as we do not receive an abundance of snow that the skate park will remain open.

CONSENT CALENDAR

MOTION by Brown, second by Droscha,
to approve the Consent Calendar as presented

A. Minutes:

1. Approve Minutes of Regular Council Meeting September 14, 2020

B. Correspondence:

1. Receipt of City Attorney's Report Dated September 23, 2020

C. Financials:

1. Approve Bills in the Amount of \$308,577.56
2. Receipt of Monthly Revenue and Expenditure Report for Period Ending August 31, 2020

D. Other:

1. Approval of Community Development Block Grant (CDBG) Citizen Participation Plan

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

PUBLIC HEARINGS

A. Public Hearing Related to the Close Out of the Community Development Block Grant (CDBG) Provided to Assist with the Elimination of Blight in the City of Mason at 402 South Jefferson

Mayor opened Public Hearing at 7:38 p.m.

Public Comment: None

Mayor closed Public Hearing at 7:39 p.m.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Second Reading and Adoption of Ordinance 230: An Ordinance to Amend the City of Mason Ordinances, Part II, Chapter 1, Sec. 1-2; Chapter 2, Sec 2-104; Chapter 94, Article IV, Section 94-124; Article VII, Section 94-222; Article IX, Section 94-292; and Chapter 100, Article I, Table 100-2 and Table 100-5 to add a Definition for Efficiency Unit, Allow Three-Unit Multiple Family Use in the R2F: Two Family Residential District, Revise Dwelling Unit Square Footage Requirements, Revise Parking Requirements, Revise Language for Consistency within the Code, and Correct Typographical Errors.

MOTION by Droscha, second by Ferris,
to Read and Adopt Ordinance 230: An Ordinance to Amend the City of Mason Ordinances, Part II, Chapter 1, Sec. 1-2; Chapter 2, Sec 2-104; Chapter 94, Article IV, Section 94-124; Article VII, Section 94-222; Article IX, Section 94-292; and Chapter 100, Article I, Table 100-2 and Table 100-5 to add a Definition for Efficiency Unit, Allow Three-Unit Multiple Family Use in the R2F: Two Family Residential District, Revise Dwelling Unit Square Footage Requirements, Revise Parking Requirements, Revise Language for Consistency within the Code, and Correct Typographical Errors.

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

B. Second Reading and Adoption of Ordinance 231: An Ordinance to Amend the City of Mason Zoning Map to Rezone the Property at 117 Mark Street (Parcel 33-19-10-09-204-004) from O-2: Specialized Office District to RS-2: Single Family Residential

MOTION by Brown, second by Droscha,
to Introduce and Read for the first time Ordinance 231: An Ordinance to Amend the City of Mason Zoning Map to Rezone the Property at 117 Mark Street (Parcel 33-19-10-09-204-004) from O-2: Specialized Office District to RS-2: Single Family Residential

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

NEW BUSINESS

A. State Historic Preservation Office Certified Local Government Grant

1. Resolution 2020-25: Authorizing an Application to the State Historic Preservation Office Certified Local Government Grant to Fund Phase 1 of the Mason Library Renovations

MOTION by Madden, second by Vogel,
to approve Resolution 2020-25: Authorizing an Application to the State Historic Preservation Office Certified Local Government Grant to Fund Phase 1 of the Mason Library Renovations

CITY OF MASON

CITY COUNCIL RESOLUTION NO. 2020-25

AUTHORIZING AN APPLICATION TO THE STATE HISTORIC PRESERVATION OFFICE CERTIFIED LOCAL GOVERNMENT GRANT TO FUND PART 1 OF THE MASON LIBRARY RENOVATIONS

September 28, 2020

WHEREAS, the City of Mason is eligible to apply for the State Historic Preservation Office Certified Local Government Grant fund for the purpose of Mason Library Part 1 renovations;

WHEREAS, the City of Mason has identified the Mason Library, located at 145 W. Ash St., Mason, MI, as a valuable historic resource in our community that is eligible for construction renovations;

WHEREAS, the City of Mason will file an application to the Michigan State Historic Preservation Office (SHPO) for the Certified Local Government (CLG) in the amount of \$100,000 for the Mason Library Renovations Part 1 for the resource located at 145 W. Ash St., Mason, MI and;

WHEREAS, Deborah Stuart, City Manager from City of Mason is appointed as the Grant Project Manager who will oversee the CLG grant management and grant administration duties and;

WHEREAS, the City Manager is authorized and directed to file an application for the Mason Library Renovations Part 1 and that upon approval of the Application by the Michigan State Historic Preservation Office (SHPO) the City Manager shall be authorized to sign the grant agreement, any necessary grant agreement amendments and other agreement-related documents;

WHEREAS, the City Manager is authorized to sign the required historic preservation easement and record it at the County Register of Deeds before the grant reimbursement will be processed by the SHPO and;

WHEREAS, the City of Mason acknowledges that the Certified Local Government (CLG) is an expense reimbursement program. The City of Mason authorizes expenditures in the amount of \$225,000 for the project work with the knowledge that eligible expenditures up to the approved grant amount will be reimbursed to City of Mason upon SHPO acceptance of final project work, SHPO acceptance of the final completion report, SHPO audit and acceptance of financial documentation for eligible costs and SHPO acceptance of a historic preservation easement recorded at the Register of Deeds.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby authorizes the City Manager to submit a grant request to the Michigan State Historical Preservation Office for the Mason Library Renovations Part 1 and negotiate final terms of the grant agreement consistent with this resolution, if selected for funding; and

BE IT FURTHER RESOLVED, the City Council hereby approves this capital item within the fiscal year 2021-2022 budget consistent with this resolution, if selected for funding in the 2021 CLG Grant award year.

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

2. Authorization for the Mayor to Write a Letter of Support on Behalf of the City Council as the Property Owner for the Project.

MOTION by Schaffer, second by Madden,
to authorize for the Mayor to Write a Letter of Support on Behalf of the City Council as the Property Owner for the Project.

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

COUNCILMEMBER REPORTS

None

MANAGERS REPORT (09/24/2020)

Stuart wanted to remind Mason City residents that Halloween is not a City sanctioned event, therefore it is up to the individual on whether they choose to participate. The sirens will still sound at the start and end times and the City will be posting on Facebook about State and CDC safety guidelines in the next few weeks.

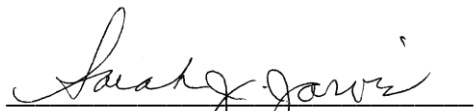
Stuart also wanted to let Council know that we are entering cold and flu season and we are starting to see employees screening out from being able to come to work. Therefore, almost every department is down staff in some capacity or another. We are continuing to provide essential services but may need to prioritize some projects as staffing allows.

Mayor Pro Tem Brown wanted to acknowledge Manager Stuart's appointment as a Board of Trustee to the Michigan Municipal League Board.

Councilmember Schaffer acknowledged the City Clerk's office on a job well done on getting ballots mailed in a timely manner and for including postage on the return envelope for voters.

ADJOURNMENT

The meeting adjourned at 7:59 p.m.



Sarah J. Jarvis, City Clerk