

**CITY OF MASON
REGULAR CITY COUNCIL MEETING
MINUTES OF OCTOBER 19, 2020**

Mayor Whipple called the meeting to order at 7:36 p.m. in the Council Chambers at 201 W. Ash Street, Mason, Michigan (Via Zoom Teleconference). Madden led the Pledge of Allegiance and offered the invocation.

| Roll Call | | Present | Absent | Location |
|-----------------------|----------|---------|--------|-----------------|
| <i>Mayor</i> | Whipple | X | | Mason, Michigan |
| <i>Mayor Pro Tem</i> | Brown | X | | Mason, Michigan |
| <i>Council Member</i> | Droscha | X | | Mason, Michigan |
| <i>Council Member</i> | Ferris | X | | Mason, Michigan |
| <i>Council Member</i> | Madden | X | | Mason, Michigan |
| <i>Council Member</i> | Schaffer | X | | Mason, Michigan |
| <i>Council Member</i> | Vogel | X | | Mason, Michigan |

Also present: Deborah S. Stuart, City Manager, Sarah J. Jarvis, City Clerk, Michelle Pietsch, Finance Director

PUBLIC COMMENT

None

PRESENTATION

A. Presentation on the Proposed Sycamore Creek Easement for Conservation Easement for Mitigation and Maintenance Agreement with the Ingham County Drain Commission

Carla Clos, Chief Deputy Drain Commissioner, Chris Mattson, PE, Project Manager, Spicer Group and Mike Nurse, Aquatic Biologist, Streamside Ecological Services, gave a presentation on the proposed Sycamore Creek Easement for the Conservation Easement for Mitigation and Maintenance Agreement with Ingham County Drain Commission.

CONSENT CALENDAR

MOTION by Schaffer, second by Vogel,
to approve the Consent Calendar as presented

A. Minutes:

1. Approve Minutes of Regular Council Meeting October 5, 2020

B. Correspondence:

1. Receipt of City Attorney's Report Dated October 14, 2020
2. Receipt of Proclamation to Betsy Collins of Mason Optimist Club in Recognition of Service

C. Financials:

1. Approve Bills in the Amount of \$127,300.89
2. Receipt of Monthly Revenue and Expenditure Report for Period Ending September 30, 2020
3. Receipt of Quarterly Investment Report for Period Ending September 30, 2020
4. Authorize Purchase of Ford Explorer SUB from Signature Ford and Police Vehicle Equipment from Mid Michigan Emergency Equipment in the total amount of \$44,806
5. Authorize Purchase of Replacement Card Access System from the Datacom Group, Inc. in the amount of \$32,585 and to Waive the Bidding Process.

D. Resolutions:

1. Resolution 2020-27: Honoring City of Mason Planning Commission during National Planning Month in October and the Commission's 75th Anniversary

CITY OF MASON

CITY COUNCIL RESOLUTION NO. 2020-27

HONORING CITY OF MASON PLANNING COMMISSION
DURING NATIONAL PLANNING MONTH IN OCTOBER AND THE COMMISSION'S 75TH ANNIVERSARY

OCTOBER 19, 2020

WHEREAS, in 1945 the Michigan County Planning Act and the Michigan Regional Planning Commission Act was signed into law; and

WHEREAS, the City of Mason Planning Commission was first established by Ordinance No. 38, adopted November 5, 1945; and

WHEREAS, City of Mason Planning Commission carries out their duties under Part 2, Chapter 50 of the City of Mason Ordinance to plan for and promote the comfort, convenience and welfare of the City of Mason; and

WHEREAS, the residents of Mason value the dedicated and hardworking men and women who deliver valuable government service to the City; and

WHEREAS, City of Mason Planning Commission deserve our thanks and appreciation throughout the year .

BE IT HEREBY RESOLVED, that the Mason City Council, on behalf of the residents of the City of Mason, expresses deep gratitude for the commitment shown by the City of Mason Planning Commission and honors Planning Commissioners as part of National Planning Month in October and for 75 years of service in 2020.

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

MOTION by Brown, second by Madden,
to approve the amended agenda with the addition of Item 8C – Adoption of the General Procedures
Related to Electronic Meetings.

Yes (6) Brown, Droscha, Ferris, Madden, Vogel, Whipple

No (1) Schaffer

MOTION APPROVED BY ROLL CALL VOTE

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Resolution 2020-28: Adoption of the Capital Improvements Program for the Fiscal Years 2020-2026 and Authorization for the Necessary Capital Budget Amendments.

MOTION by Madden, second by Brown,
to approve Resolution 2020-28: Adoption of the Capital Improvements Program for the Fiscal Years
2020-2026 and Authorization for the Necessary Capital Budget Amendments.

CITY OF MASON

CITY COUNCIL RESOLUTION 2020-28

ADOPTION OF THE CAPITAL IMPROVEMENTS PROGRAM FOR THE FISCAL YEARS 2020-2026 AND AUTHORIZATION FOR THE NECESSARY CAPITAL BUDGET AMENDMENTS

OCTOBER 19, 2020

WHEREAS, the Capital Improvements Program is a result of significant review and consideration by the City of Mason administrative staff, Planning Commission and City Council of the numerous capital project requests from City department heads for the next six fiscal-year periods; and

WHEREAS, prioritization of projects listed in the program is based on the overall benefit to the community, especially when improving public health, safety and welfare, and so that the most-needed projects will be accomplished first and scarce financial resources are allocated appropriately; and,

WHEREAS, the Planning Commission recommended approval of the Capital Improvements Program on October 13, 2020 as it is consistent with the Capital Improvements Programming component of the Master Plan.

NOW THEREFORE BE IT RESOLVED, that the Mason City Council adopt the Capital Improvements Program (CIP) for fiscal years 2020-2026 and authorize the necessary capital budget amendments for the projects to be implemented.

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

B. Discussion of Performance Review of the City Manager

Manager Stuart stated that for the record that she requested to have her Performance Review discussed in Open Session.

Mayor Whipple stated that over all the performance reviews were positive and that all either recommended that the City Manager's contract be continued or continued with enhancements. Mayor Whipple and Mayor Pro Tem will be meeting with the City Manager regarding her contract and will be putting together a Resolution to bring back to the Council by the 2nd Meeting in November.

C. Adoption of the General Procedures Related to Electronic Meetings

MOTION by Madden second by Vogel,
to approve the adoption of the general procedures related to electronic meetings for City Council, City Boards and Commissions and the Public and with the correction of the 6th Bullet Point under heading Electronic Meeting Procedures for City Council, City Board or City Commission Members to state Votes "will" be taken by roll call instead of "may" be taken by roll call

Yes (7) Brown, Droscha, Ferris, Madden, Schaffer, Vogel, Whipple

No (0)

MOTION APPROVED BY ROLL CALL VOTE

COUNCILMEMBER REPORTS

- Vogel reported that the Historical District Commission meeting for October was cancelled due to lack of

business.

- Ferris reported that the Eaton Medical Mask group was able to make enough masks for all adults in the Mason Public Schools for their start date of Monday, October 19.
- Whipple reported that his daughter came in 11th in the State for the Michigan High School Golf Championship.

MANAGERS REPORT (10/01/2020)

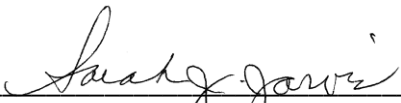
Stuart reported that the third-party engineering review of 410 E. Maple Street was completed and provided to the City. It was determined that the City's infrastructure did not cause independently or make worse the sink hole. Stuart reported that she will be providing additional information regarding emergency expenses the City should consider covering and that she will provide a copy of the third-party engineering report to all council members.

Stuart reported that MDOT has notified the City that there is significant damage to the Columbia Street bridge. Two beams will need to be replaced and it's estimated that repairs would not be completed for 6-9 months. They will be putting a semi-permanent traffic light to allow for one-way traffic across the bridge.

Stuart reported that we are closely following the announcement made by the Secretary State in regards to Open Carry at the Polls and if the Attorney General's office will be offering guidance.

ADJOURNMENT

The meeting adjourned at 9:10 p.m.

|


Sarah J. Jarvis, City Clerk