



PLANNING COMMISSION
TUESDAY JUNE 15, 2021
Sycamore Room – 1st Floor 6:30 P.M.
201 West Ash Street Mason, MI

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **APPROVAL OF MINUTES**
 - A. Approval of Minutes from Regular Planning Commission Meeting on May 11, 2021
5. **UNFINISHED BUSINESS**
 - A. Master Plan Update - https://www.mason.mi.us/master_plan/index.php
6. **NEW BUSINESS**
 - A. Scott Shattuck resignation from Planning Commission
 - B. Future Zoning Text Amendments – Discussion: Staff will provide information on amendments anticipated for the July/August agendas
7. **LIAISON REPORT**
 - A. Council Liaison Report
 - B. City Manager's Report –[here](#)
8. **ADJOURN**

**CITY OF MASON
PLANNING COMMISSION MEETING
MINUTES OF MAY 11, 2021
DRAFT**

Sabbadin called the meeting to order at 6:31 p.m. at Mason MI, via Zoom Teleconference.

Roll Call		Present	Absent	Location/Notes
Commissioner	Barna	X		Mason, Michigan
Council Liaison	Clark		X	With Notice/Sent City Council Report
Vice-Chair	Howe		X	Without Notice
Commissioner	Husby		X	With Notice
Commissioner	Perrault	X		Mason, Michigan
Chair	Sabbadin	X		Mason, Michigan
Commissioner	Shattuck		X	Without Notice
Commissioner	Waxman	X		Mason, Michigan
Secretary	Wren	X		Mason, Michigan

Also present: Elizabeth A. Hude, AICP, Community Development Director, Mason, Michigan; Stephanie Strickland, Administrative Assistant, Mason, Michigan; Thomas De la Fuente, PC Youth Advisor (arrived at 6:39 p.m.)

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

March 9, 2021

Director Hude noted there was an additional correction needed on the March 9, 2021, meeting minutes as shown in the packet. The page numbers at bottom of the minutes also need to be fixed and that will be corrected as part of the amended minutes.

MOTION by Waxman, second by Barna, to approve the AMENDED Regular Planning Commission meeting minutes from March 9, 2021.

Yes (5) Barna, Perrault, Sabbadin, Waxman, Wren

No (0)

Absent (4) Clark, Howe, Husby, Shattuck

MOTION PASSED BY ROLL CALL VOTE

April 13, 2021

MOTION by Waxman, second by Wren, to approve the Regular Planning Commission meeting minutes from April 13, 2021.

Yes (5) Barna, Perrault, Sabbadin, Waxman, Wren

No (0)

Absent (4) Clark, Howe, Husby, Shattuck

MOTION PASSED BY ROLL CALL VOTE

UNFINISHED BUSINESS

Director Hude expressed her appreciation for all those who attended training. She shared information regarding the workshops that commissioners have participated in and encouraged feedback. Waxman shared how great the materials were that he received from past workshops, particularly the CIP training which provided great insight on the process. He is also interested in combined trainings with other communities and more pertaining to Master Plan and Managing Risk. Barna would like additional training about the Master Plan and would be interested in learning more about the Planning Commissioner's role with the Master Plan. Perrault indicated that the training was very good, he was unable to attend the second session due to some technical errors. Director Hude shared some additional resources that could be found on the APA MI Website. Sabbadin added that in addition to Waxman representing the PC for the interview process, that Mayor Whipple appointed Leon Clark to the committee also. This is pending City Council Approval and is an agenda item for the next City Council Meeting on May 17.

Director Hude informed Commissioners that the RFP for The Master Plan was issued, and proposals are due May 27, 2021. Director Hude shared The Master Plan web page containing the RFP, and the information pertaining to signing up for email updates. Hude encouraged everyone to share this information with friends, family, and other community members so that more people are aware of the process and status of the plan.

NEW BUSINESS

Brief discussion regarding in person meetings. Waxman indicated that City Council elected to have in person meetings and wondered if this pertained to all Boards and Commissions. Director Hude stated that the topic of in person meetings could be brought forth for each Board & Commission to decide. Sabbadin stated that he would like to see how it goes with City Council and decide after that. Waxman stated that he preferred the convenience of remote but was just seeking clarification if the decision was made by City Council or by each Board and Commission.

LIAISON REPORT

Sabbadin presented information on behalf of Council Liaison Clark who was absent. The April 19, 2021, City Council meeting provided updates to the budget changes for the Wastewater Treatment Plant, Temple Street pedestrian crossing, contract for Sidewalk Improvements, and V Box Salt Spreader. Some of these items were either not in the original budget or are over budget and will require amendments to the budget. There was the second reading of Ordinance No. 234; a request from George Hayhoe, Capex Land, Inc., to amend the zoning map by rezoning 1041 S. Jefferson St. (parcel 33-19-10-09-351-011) and 1123 S. Jefferson St. (parcel 33-19-10-09-351-015) from M-1: Light Manufacturing District to C-2: General

Commercial District. At the May 3, 2021, City Council Meeting the Mayor issued a Proclamation that April 30 would be Arbor Day, in recognition of the citizens of Mason for their support of Arbor Day. They held a public hearing for the proposed 2020-2021 budget and adopted the budget on a vote of 5/2; they passed a motion to return to face to face meeting on May 17, and the library gave their 2020 report. Any questions please email Leon Clark.

Meeting was adjourned at 6:55 p.m.

Megan Wren, Secretary